

Horizon School Division



6302 – 56 Street Taber, Alberta T1G 1Z9

Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999

www.horizon.ab.ca

The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, April 28th, 2025, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Maxwell Holst – Vice Chair
Derek Baron, Bruce Francis, Jennifer Crowson, Blair Lowry, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Derek Baron that the Board approve the agenda with the addition of A.16 Hays Caretaking Contract A.17 2025-2026 IMR Carried Unanimously	AGENDA APPROVED 40/25
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, March 31 st , 2025, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 41/25
A.3	Moved by Maxwell Holst that the Board approve the April 2025 Payment of Accounts in the amount of \$4,916,421.78 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 42/25
A.4	Moved by Mandy Court that the Board approved Second reading of Policy HGB – Inclusive Learning as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING POLICY HGB APPROVED 43/25
	Moved by Mandy Court that the Board approved Final reading of Policy HGB – Inclusive Learning as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING POLICY HGB APPROVED 44/25
A.5	Moved by Blair Lowry that the Board approved Second reading of Policy HGBJ – Early Childhood Services as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING POLICY HGBJ APPROVED 45/25

	Moved by Blair Lowry that the Board approved Final reading of Policy HGBJ – Early Childhood Services as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING POLICY HGBJ APPROVED 46/25
A.6	Moved by Jennifer Crowson that the Board approved Second reading of Policy IE – Attendance as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING POLICY APPROVED 47/25
	Moved by Derek Baron that the Board approved Final reading of Policy IE – Attendance as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY EBCE APPROVED 48/25
A.7	Moved by Mandy Court that the Board approved First reading of Policy HGAE – Religion and Human Sexuality as provided in Enclosure #6 of the agenda. Carried Unanimously	FIRST READING POLICY HGAE APPROVED 49/25
A.8	Moved by Derek Baron that the Board approved First reading of Policy HNJ – Health Emergencies as provided in Enclosure #7 of the agenda. Carried Unanimously	FIRST READING POLICY HNJ APPROVED 50/25
A.9	Moved by Maxwell Holst that the Board approved First reading of Policy IP – Gender and Athletics as provided in Enclosure #8 of the agenda. Carried Unanimously	FIRST READING POLICY IP APPROVED 51/25
A.10	Moved by Mandy Court that the Board approved First reading of Policy IQ – Preferred Name and Pronoun as provided in Enclosure #9 of the agenda. Carried Unanimously	FIRST READING POLICY IQ APPROVED 52/25
A.11	Moved by Maxwell Holst that the Board approve the CUPE Memorandum of Agreement Ratification as presented. Carried Unanimously	CUPE MOA APPROVED 53/25
A.12	Moved by Jennifer Crowson that the Board enter into an agreement with the Municipality, County or MD to run a joint election. Horizon School Division shall have an Advance Vote if the other party in the agreement is having an Advance Vote. Carried Unanimously	ADVANCE VOTE APPROVED 54/25
A.13	Moved by Derek Baron that the Board appoint Sheila Laqua as Substitute Returning Officer for the 2025 Board elections.	SUBSTITUTE RETURNING OFFICER

	Carried Unanimously	APPROVED 55/25
A.14	<p>Moved by Bruce Francis that The Board of Trustees of Horizon School Division approve Bylaw 2025-01 to allow for multiple voting stations in the 2025 school board election as follows:</p> <p>The School Division shall provide for at least one voting station in each community represented by a Ward in the 2025 school board election.</p> <p>When the School Division has entered into an agreement with a Municipality, County or Municipal district to run joint elections, the opportunity to vote for School Board Trustee shall be provided at each municipal voting station where the local authority's subdivisions overlap with the School Division's Ward.</p> <p>When the School Division has not entered into an agreement to run joint elections, the School Division shall endeavor to provide a voting station at share locations with the Municipality, County or Municipal District. If there is not a shared voting location with the municipality, county or Municipal District two voting stations shall be established for each ward at the following locations:</p> <p>Ward 1: Lomond Community School, Enchant School Ward 2: Vauxhall High School, Hays School Ward 3: Barnwell School, W.R. Myers High School Ward 4: Chamberlain School, Warner School Ward 5: Milk River Ridge School, Public location in the Village of Coutts, to be determined.</p> <p>Carried Unanimously</p>	VOTING STATIONS APPROVED 56/25
A.15	<p>Moved by Blair Lowry that The Board of Trustees of Horizon School Division approve Bylaw 2025-02 to allow for voting hours to occur before 10:00 am as follows:</p> <p>When the School Division has entered into an agreement with a Municipality, County or Municipal District to run joint elections, the voting hours shall align with the hours established by the municipality.</p> <p>When the School Division and a municipality share a voting location but have not entered into an agreement with the municipality to run joint elections, the voting hours may begin</p>	

	<p>before 10:00 am to align with the voting hours at the voting station. (LAEA 46(2))</p> <p>When the School Division is operating an election at a separate location from the municipal election, voting stations shall be open continuously from 10:00 a.m. and 8:00 p.m. (LAEA 46(1))</p> <p style="text-align: right;">Carried Unanimously</p> <p>Amended motion 8:00am to 8:00pm</p>	<p>VOTING HOURS APPROVED 57/25</p>
A.16	<p>Moved by Bruce Francis that the Board of Trustees approve Keith Tucher as caretaker for Hays School for a term of 2 years.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>HAYS CARETAKER APPROVED 58/25</p>
A.17	<p>Moved by Bruce Francis that the Board of Trustees approve the 2025-2026 IMR as presented.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>2025-2026 IMR APPROVED 59/25</p>

DISCUSSION ITEMS

D.1 GRADUATION CEREMONIES

The Board of Trustees discussed attendance at the upcoming graduation ceremonies and farewells throughout the Division.

D.2 EDWIN PARR BANQUET

The Edwin Parr Banquet will be held on Wednesday, May 21, 2025. Alexe Bara is Horizon School Division's nominee.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Superintendent, Wilco Tymensen April 2025 report can be viewed [here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Trustee, Mandy Court provided the ASBA Zone 6 update to the Board.

- Budget presentation
- Pres. Marilyn Dennis presented information on Bill 51
- Friends of Education Awards nominee presented
- Travel to the United States
- ASEBP membership cost

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided an update regarding Facilities Department work for the month of April 2025:

- Hays Caretaking tender
- 2025-2026 IMR Projects

- Vauxhall Elementary School Boiler replacement
- DAF/WRM Capital Project

I.2.3 Administrator's Meeting Report

Trustee, Bruce Francis provided highlights from the April 2025 Administrator's Meeting.

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following April summary:

- Most of the last month has been spent working on the 2025-26 budget. We were provided with a 1.6% increase in overall funding, which will likely be insufficient to address the extra costs related to the CUPE collective agreement.
- I have reached out to each county and municipality to start negotiating Joint Election Agreements.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services April 2025 report can be viewed [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services April 2025 report can be viewed [here](#).

CORRESPONDENCE

No discussion came from the Correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
60/25

COMMITTEE ITEMS

Moved by Mandy Court that the Board meet in Committee.

Carried Unanimously

COMMITTEE
61/25

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
62/25

Marie Logan, Chair

Sheila Laqua, Executive Secretary