

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, March 31, 2025, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Maxwell Holst – Vice Chair
Derek Baron, Bruce Francis, Jennifer Crowson, Blair Lowry, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM Cal Braid, Taber Times

ACTION ITEMS

A.1	Moved by Mandy Court that the Board approve the agenda with the addition of A.9 – CMR Approval Carried Unanimously	AGENDA APPROVED 23/25
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Tuesday, February 25 th , 2025 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 24/25
A.3	Moved by Jennifer Crowson that the Board approve the March 2025 Payment of Accounts in the amount of \$4,794,103.24 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 25/25
A.4	Moved by Derek Baron that the Board approved Second reading of Policy FEA – Custodial Services as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING POLICY FEA APPROVED 26/25
	Moved by Bruce Francis that the Board approved Final reading of Policy FEA – Custodial Services as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING POLICY FEA APPROVED 27/25

A.5	Moved by Maxwell Holst that the Board approved Second reading of Policy EBCB – Fire Prevention as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING POLICY EBCB APPROVED 28/25
	Moved by Blair Lowry that the Board approved Final reading of Policy EBCB – Fire Prevention as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING POLICY EBCB APPROVED 29/25
A.6	Moved by Derek Baron that the Board approved Second reading of Policy EBCE - Lockdowns as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING POLICY EBCE APPROVED 30/25
	Moved by Mandy Court that the Board approved Final reading of Policy EBCE - Lockdowns as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY EBCE APPROVED 31/25
A.7	Moved by Maxwell Holst that the Board approved Second reading of Policy GK – Sales Personnel as provided in Enclosure #6 of the agenda. Carried Unanimously	SECOND READING POLICY GK APPROVED 32/25
	Moved by Jennifer Crowson that the Board approved Final reading of Policy GK – Sales Personnel as provided in Enclosure #6 of the agenda. Carried Unanimously	FINAL READING POLICY GK APPROVED 33/25
A.8	Moved by Mandy Court that the Board shall enter into agreements, where possible, with the municipalities and counties sharing boundaries with The Horizon School Division, to conduct joint elections for each ward. Carried Unanimously	JOINT ELECTIONS RESOLUTION APPROVED 34/25
A.9	Moved by Bruce Francis that the Board approve the 2025-2026 CMR (Capital Maintenance Renewal) Budget as presented to the Board. Carried Unanimously	2025-2026 CMR APPROVED 35/25

DISCUSSION ITEMS

D.1 LOMOND SCHOOL ATHLETICS

A.10

Moved by Jennifer Crowson that the Board approve the Lomond Community School application for inclusion in the Deep South Volleyball League for the upcoming season.

Carried Unanimously

LOMOND
APPLICATION FOR
INCLUSION IN DEEP
SOUTH VOLLEYBALL
LEAGUE APPROVED
36/25

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Superintendent, Wilco Tymensen March 2025 report can be [viewed here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Trustee, Mandy Court provided the ASBA Zone 6 update to the Board.

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided an update regarding Facilities Department work for the month of March 2025:

- CMR projects for the 2024-25 year are complete and have been submitted to Alberta Infrastructure. Planning for the 2025-26 CMR year is underway.
- 1st Draft IMR has been submitted to the Facilities Committee for review
- Capital Projects
 - WRM/DAF Modernization

I.2.3 Administrator's Meeting Report

Trustee, Derek Baron provided highlights from the March 2025 Administrator's Meeting:

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following March summary:

- Budget
 - We received our funding profile last week. Overall funding is up 1.6%. Budgeting for the 2025-2026 school year has been somewhat difficult so far because the province has yet to release the funding manual, we are in the middle of negotiating with CUPE and the province is in the middle of negotiations with the ATA.
- Financial Reporting
- Bargaining
 - As we continue to bargain with CUPE, I have spent a significant amount of time costing out proposals. It is imperative that we understand the operating implications of the proposals that are being made.
- Elections
 - The next General Election for trustees is October 20, 2025. Nomination Day is September 22, 2025 at noon. Election information has been published on the division's website.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services March 2025 report can be [viewed here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services March 2025 report can be [viewed here](#).

CORRESPONDENCE

No discussion came from the Correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

37/25

COMMITTEE ITEMS

Moved by Mandy Court that the Board meet in Committee.

Carried Unanimously

COMMITTEE

38/25

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

39/25

Marie Logan, Chair

Sheila Laqua, Executive Secretary