

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Tuesday, February 25th 2025, beginning at 12:30p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Maxwell Holst – Vice Chair
 Derek Baron, Bruce Francis, Blair Lowry

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
 Phil Johansen, Associate Superintendent of Finance & Operations
 Karen Rancier, Associate Superintendent of Human Services
 Terri-Lynn Duncan, Associate Superintendent of Learner Services
 Sheila Laqua, Recording Secretary

VIA ZOOM Mandy Court, Trustee

TRUSTEE REGRETS: Jennifer Crowson, Trustee

ACTION ITEMS

A.1	Moved by Derek Baron that the Board approve the agenda with the addition of A.7 – Three-Year Capital Plan . Carried Unanimously	AGENDA APPROVED 13/25
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, January 27 th , 2025 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 14/25
A.3	Moved by Maxwell Holst that the Board approve the February 2025 Payment of Accounts in the amount of \$6,007,344.60 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 15/25
A.4	Moved by Derek Baron that the Board approved First Reading of Policy HGB – Inclusive Learning as provided in Enclosure #3 of the agenda. Carried Unanimously	FIRST READING POLICY HGB APPROVED 16/25
A.5	Moved by Blair Lowry that the Board approved First Reading of Policy HGBJ – Early Childhood Services as provided in Enclosure #4 of the agenda. Carried Unanimously	FIRST READING POLICY HGBJ APPROVED 17/25

A.6	<p>Moved by Maxwell Holst that the Board approved First Reading of Policy IE - Attendance as provided in Enclosure #5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY FEA APPROVED 18/25</p>
A.7	<p>Moved by Bruce Francis that the Board approve the 2025-2026 Three-Year Capital Plan.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>THREE-YEAR CAPITAL PLAN APPROVED 19/25</p>

DISCUSSION ITEMS

D.1 2026-2027 DRAFT JURISDICTION CALENDAR

- The 2026-2027 DRAFT Jurisdiction Calendar was presented to the Board for discussion.

INFORMATION ITEMS

I.1 SUPERINTENDENT’S REPORT

Superintendent, Wilco Tymensen February 2025 report can be viewed [here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Board Chair, Marie Logan provided the February ASBA Zone 6 Report summary:

- February meeting was virtual
 - Motion to moved Zone 6 banking services to ASBA beginning September 1, 2025
 - Edwin Parr Selection Committee is being formed
 - Banquet to be held on May 21, 2025
 - President, M. Dennis & V.P, S. Baziuk shared information on the Real Property Governance Act, National Food Program & Positions Statements
 - Campaign Kits can be found of the ASBA website

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided an update regarding Facilities Department work for the month of February 2025:

- Capital Projects
 - W.R. Myers/D.A. Ferguson Phase 2
 - 2025-2026 Three-Year Capital Plan
 - Money moved from contingency to repair a boiler in Vauxhall

I.2.3 Administrator’s Meeting Report

Trustee, Blair Lowry provided highlights from the February 2025 Administrator’s Meeting:

- Sharing School Practices Presenters
 - HMAP, Taber Christian School, Colony Schools, Taber Christian High School
- World Café conversations
- Google Image copyright concerns
- New Curriculum for grades 7-9 and 10
- Diploma & PAT Exam security

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following February summary:

- Addressing staffing shortages within Division Office due to staff on leave. Attention shifted to meeting deadlines:
 - Monthly Financial Report
 - Producing T4A's
 - Charitable Return
 - Monthly Bookkeeping and
 - Preparing for the Government Reporting Entity (GRE) report which is expected this week.
- Following the GRE, attention will return to preparing for the upcoming election, and negotiating Joint Use Planning Agreements with municipalities.
- The provincial government will release their budget this Thursday, but the funding manual will not be available for about a month. This will provide some time to do preliminary budget work.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services February 2025 report can be viewed [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services February 2025 report can be viewed [here](#).

CORRESPONDENCE

No discussion came from the Correspondence.

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
20/25

COMMITTEE ITEMS

Moved Bruce Francis by that the Board meet in Committee.

Carried Unanimously

COMMITTEE
21/25

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
22/25

Marie Logan, Chair

Sheila Laqua, Executive Secretary