

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, January 27, 2025, beginning at 12:45p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Maxwell Holst – Vice Chair
Derek Baron, Bruce Francis, Jennifer Crowson, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM: Blair Lowry, Trustee

ACTION ITEMS

A.1	Moved by Jennifer Crowson that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 01/25
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Tuesday, November 26 th , 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 02/25
A.3	Moved by Mandy Court that the Board approved the Minutes of the Special Board Meeting held Thursday, November 28 th , 2024 as provided by Enclosure #2 of the agenda. Carried Unanimously	SPECIAL MEETING MINUTES APPROVED 03/25
A.4	Moved by Derek Baron that the Board approve the January 2025 Payment of Accounts in the amount of \$10,061,617.50 as provided in Enclosure #3 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 04/25
A.5	Moved by Bruce Francis that the Board delete Policy GDB – School Support Staff as provided in Enclosure #4 in the agenda. Carried Unanimously	DELETED POLICY GDB APPROVED 05/25

A.6	Moved by Mandy Court that the Board approved First Reading of Policy EBCB – Fire Prevention as provided in Enclosure #5 of the agenda. Carried Unanimously	FIRST READING POLICY EBCB APPROVED 06/25
A.7	Moved by Jennifer Crowson that the Board approved First Reading of Policy EBCE – Lockdowns as provided in Enclosure #6 of the agenda. Carried Unanimously	FIRST READING POLICY EBCE APPROVED 07/25
A.8	Moved by Derek Baron that the Board approved First Reading of Policy FEA – Custodial Services as provided in Enclosure #7 of the agenda. Carried Unanimously	FIRST READING POLICY FEA APPROVED 08/25
A.9	Moved by Maxwell Holst that the Board approved First Reading of Policy GK – Sales Personnel as provided in Enclosure #8 of the agenda. Carried Unanimously	FIRST READING POLICY GK APPROVED 09/25

DISCUSSION ITEMS

D.1 MILK RIVER RIDGE SCHOOL GRAND OPENING DATE

- The Milk River Ridge School Grand Opening will be held on September 5 or 10, 2025

D.2 BOARD TOUR OF SOUTH SCHOOLS – THURSDAY, FEBRUARY 13, 2025

- Board members, along with Sr. Administration will be visiting Milk River Ridge School and Warner School on Thursday, February 13th, 2025

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Superintendent, Wilco Tymensen January 2025 report can be viewed [here](#).

Special congratulations to our Board Chair, Marie Logan for receiving 2 prestigious awards:

- *King Charles III'S Coronation Medal*
- *Distinguished Volunteer Leader Award for 50 years of service to 4-H Alberta*

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report – Mandy Court

- ASBA Executive presented a slide presentation on the framework of supports and services
- Election guide for trustees is available on the ASBA public site
- Vivian Aboud: Google offered (US) roadshow 30 minutes for students to learn online safety ('Be Internet Awesome') First roadshow could be in Alberta.
- Zone Banking discussion
- ASBA Upcoming Awards:
 - Honouring Indigenous Student Award

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of January 2025:

- Milk River Capital Project
 - Erle Rivers High School demo starts the end of March
- W.R. Myers/D.A. Ferguson Modernization
 - Tentative Milestone timelines are as follows:
 - Project up for public tender the week of January 20, 2025,
 - Tender close February 28, 2025,
 - Tender award for March 14, 2025,
 - Contractor mobilization April 14, 2025

I.2.3 Administrator's Meeting Report

- Superintendent, Wilco Tymensen provided highlights from the December 2024 Administrator's Meeting:
 - School 3-Year plans
 - APEX Youth Awards
 - Educational Assistant Training
 - Enrollment Projections
 - CASA Classroom

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following January summary:

- Working on Joint Use Planning Agreements with municipalities
 - agreements will be brought to the Board in the next couple of months for discussion
- Support Staff timetables
 - update for ease of understanding

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services January 2025 report can be viewed [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services January 2025 report can be viewed [here](#).

I.6 MINISTERIAL ORDER

- The Minister approved an additional Taber trustee for the 2025 election
- Members of the public may submit trustee nomination papers as of January 1, 2025 for the election in the fall of 2025

I.7 ASBA GUIDE FOR SCHOOL BOARD TRUSTEES

- [View Here](#)

I.8 BUSINESS VIEW – NOVEMBER 2024

- [View Here](#)

Moved by Bruce Francis that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
10/25

COMMITTEE ITEMS

Moved Jennifer Crowson by that the Board meet in Committee.
Carried Unanimously

COMMITTEE
11/25

Moved by Maxwell Holst that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
12/25

Marie Logan, Chair

Sheila Laqua, Executive Secretary