

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, March 25th, 2024, beginning at 1:00 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM Heather Cameron, Taber Times

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda with the following additions: A.9 – 3-Year Capital Plan A.10 – DAF/WRM Modernization Phase 2 Letter Carried Unanimously	AGENDA APPROVED 27/24
A.2	Moved by Bruce Francis that the Board approve the Minutes of the Regular Board Meeting held Tuesday, Monday, February 26, 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 28/24
A.3	Moved by Jennifer Crowson that the Board approve the March 2024 Payment of Accounts in the amount of \$4,729,945.77 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 29/24
A.4	Moved by Derek Baron that the Board approve the second reading of Policy JAB – Flag Protocol as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING POLICY JAB APPROVED 30/24

	Moved by Derek Baron that the Board approve the final reading of Policy JAB – Flag Protocol as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING POLICY JAB APPROVED 31/24
A.5	Moved by Jennifer Crowson that the Board approve the first reading of Policy EEACB – Bus Route Contractors as provided in enclosure #4 of the agenda, with amendments. Carried Unanimously	FIRST READING POLICY EEACB APPROVED 32/24
A.6	Moved by Maxwell Holst that the Board approve the first reading of Policy JBB – Canadian Anti-Spam Legislation as provided in enclosure #5 of the agenda, with amendments. Carried Unanimously	FIRST READING POLICY JBB APPROVED 33/24
A.7	Moved by Mandy Court that the Board approve the first reading of Policy JH – Playground Equipment and Playfield Facilities as provided in enclosure #6 of the agenda, with amendments. Carried Unanimously	FIRST READING POLICY JH APPROVED 34/24
A.8	Moved by Bruce Francis that the Board approve the name change of the current Taber Mennonite School to Horizon Christian Program. Carried Unanimously	NAME CHANGE APPROVED 35/24
A.9	Moved by Bruce Francis that the Board approved the 2024-2027 Three Year Capital Plan as presented. Carried Unanimously	3-YEAR CAPITAL PLAN APPROVED 36/24
A.10	Moved by Bruce Francis that the Board send out a press release to the public regarding the W.R. Myers/D.A Ferguson Modernization. Planning work for Phase 2 will continue in preparation for construction approval. Carried Unanimously	PRESS RELEASE DAF/WRM PHASE 2 APPROVED 37/24

DISCUSSION ITEMS

D.1 CELL PHONE POLICY

- Implementing a division-wide cell phone policy was discussed. The Board looked at several different policies in School Divisions across Alberta, as well as legislation across Canada and the United States. The board has directed the superintendent to develop a policy.

INFORMATION ITEMS

I.1 MILK RIVER RIDGE 4-DAY WEEK

- The Superintendent informed the Board that less than 67% of parents supported transitioning to a 4 day school week. As such, no discussion was brought to the board regarding this matter.

I.2 SUPERINTENDENT'S REPORT

- View Dr. Wilco Tymensen, Superintendent's [March 2024 Report here](#).

I.3 TRUSTEE/COMMITTEE REPORT

I.3.1 ASBA Zone 6 Report

Mandy Court , Zone 6 Rep, provided a summary from the Zone 6 meeting:

- Pres. Marilyn Dennis talked about the current curriculum engagement
- Presentation regarding acoustics and student learning
- Individual reports were shared
- Germanic education model

I.3.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of March 2024:

- 3-year Capital Plan
 - With W.R. Myers Modernization not yet approved for construction, it will remain the boards number one priority. Priority two and three remain unchanged.
- Milk River Capital Project
 - Project completion estimated for December 2024, however unforeseen circumstances could see an adjustment to that date

I.3.3 Administrator's Meeting Report

Vice Chair, Derek Baron, provided a summary/discussion from the March 2024 Administrator's Meeting:

- New Hiring/Onboarding Workflow for Administrators/Supervisors
- Administrator's Learning Symposium – April 2024
- Cell phone policy
- Early years testing
- Budget
- 25 new classroom supervisors were trained in 2024
- Horizon Assurance Survey

I.3.4 Southern Alberta Collegiate Institute Report

Blair Lowry provided a summary/discussion from the Southern Alberta Collegiate Institute:

- Alberta Education is providing \$6-million to help six school divisions set up the Southern Alberta Collegiate Institute with Lethbridge College.
- Plans include creating a dedicated education space for secondary students at Lethbridge College.
- This partnership is a great example of what can happen as neighbouring school divisions

including post-secondary institutions work together and collaborate in providing a broad range of programming options for students.

- The Southern Alberta Collegiate Institute will better prepare our students to successfully transition to career paths that may not have been available to them otherwise.
- School divisions in the partnership are Palliser, Lethbridge, Holy Spirit, Horizon, Livingstone Range and Westwind.
- The collegiate institute will create more room for students to explore post-secondary options and experience hands-on, technical training.
- Students in the collegiate institute will pursue career exploration and training in trades programs offered at the college, including: agricultural equipment technician, automotive service technician, heavy equipment technician, parts technician, carpentry, baking, cooking, electrical, power line technician, plumbing, welding and wind turbine technician.

I.4 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations:
 - It has been a month since the province announced their budget, but we still have not received the funding manual and funding sheets. We are expecting those later this week. I have been doing preliminary work for the budget and as with most years, there appears to be significant challenges including:
 - a second tier of CPP for earnings over \$
 - increased absenteeism rates
 - increasing carbon tax
 - increasing ASEBP rates
 - This month we also filed the annual GRE report. It is a significant financial report to the government to provide them with key information that will allow them to consolidate school division information into their year end, which is March 31.

I.5 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- View Karen Rancier, Associate Superintendent of Human Services' [March 2024 Report here](#).

I.6 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' [March 2024 Report here](#).

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

38/24

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.

Carried Unanimously

COMMITTEE

39/24

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

40/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary