

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, February 26th, 2024, beginning at 1:00 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Erylan Span, Reporter, Taber Times

VIA ZOOM: Blair Lowry, Trustee

REGRETS: Jennifer Crowson, Trustee

ACTION ITEMS

A.1	Moved by Mandy Court that the Board approve the agenda as presented. Carried Unanimously	AGENDA APPROVED 13/24
A.2	Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, January 30 th , 2024, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 14/24
A.3	Moved by Bruce Francis that the Board approve the February 2024 Payment of Accounts in the amount of \$4,926,297.80 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 15/24
A.4	Moved by Mandy Court that the Board approve the second reading of Policy GCPA – Professional Teacher Reduction as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING POLICY GCPA APPROVED 16/24

	Moved by Mandy Court that the Board approve the final reading of Policy GCPA – Professional Teacher Reduction as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING POLICY GCPA APPROVED 17/24
A.5	Moved by Derek Baron that the Board approve the second reading of Policy IEB – Entrance Age as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING POLICY IEB APPROVED 18/24
	Moved by Derek Baron that the Board approve the final reading of Policy IEB – Entrance Age as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING POLICY IEB APPROVED 19/24
A.6	Moved by Maxwell Holst that the Board approve the second reading of Policy JB - FOIP as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING POLICY JB APPROVED 19/24
	Moved by Maxwell Holst that the Board approve the final reading of Policy JB - FOIP as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY JB APPROVED 20/24
A.7	Moved by Derek Baron that the Board approve the first reading of Policy JAB – Flag Protocol as provided in enclosure #6 of the agenda, with amendments. Carried Unanimously	FIRST READING POLICY JAB APPROVED 21/24
A.8	Moved by Mandy Court that the Board approve the Locally Developed Course – Religious Studies – Christian Studies 15 (3 credits). Carried Unanimously	LDC RS CHRISTIAN STUDIES 15 APPROVED 22/24

DISCUSSION ITEMS

D.1 VAPE SENSORS

Discussion on vape sensors in the schools was held.

A.9	Moved by Bruce Francis that the Board contribute 60% of the costs related to piloting vape sensors in schools up to a maximum contribution of \$25,000, with the remaining 40% being paid by schools. Carried Unanimously	VAPE SENSOR PILOT COST SHARING APPROVED 23/24
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INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

- View Dr. Wilco Tymensen, Superintendent's February 2024 Report [here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan , Zone 6 Rep, provided a summary from the Zone 6 meeting:

- General meeting was held on March 20th at the Lethbridge School Division
- ASBA Presidents, Marilyn Dennis spoke about funding for refugee students, housing for newcomers, ESL & the need to ensure services are provide in rural areas
- ASBA has no position on gender identity
- Edwin Parr Teacher Award nomination is due March 18, 2024. Award package is available on the ASBA website

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of February 2024:

- Completed 118 work orders/PM requests
- CMR projects 85% complete
- Locks in all of the schools are being replaced
- Capital Projects
 - Milk River Modernization
 - on schedule with efforts being concentrated on the gym structure
 - W.R. Myers Phase 2
 - Bi-weekly meeting
- Request to paint parking lines at W.R. Myers High School, D.A. Ferguson Middle School & Central School was sent to the Town of Taber

I.2.3 Administrator's Meeting Report

Vice Chair, Bruce Francis, provided a summary/discussion from the February 2024 Administrator's Meeting:

- Youth Conference hosted by Taber Christian School – April 26
- Governments direction on Transgender Policy
- Horizon Athletics date update
- 2025-2026 DRAFT Jurisdiction Calendar discussion
- Vaping in Schools
- Adobe signatures
- Sick and Medical leave trends
- Edwin Parr Award recipient – Azia Bennett from Warner School
- Assurance Survey
- Administrator's Leadership Symposium

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations:
 - Working on upcoming budget and possible financial impacts
 - Insurance precautions have been effective with the installation of flow meters in the schools. This has prevented water problems in several schools.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- View Karen Rancier, Associate Superintendent of Human Services' February 2024 Report [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' February 2024 Report [here](#).

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
24/24

COMMITTEE ITEMS

Moved by Mandy Court that the Board meet in Committee.

Carried Unanimously

COMMITTEE
25/24

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
26/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary