

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, October 23rd, 2023, beginning at 1:27p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM: Heather Camerson, Taber Times

ACTION ITEMS

A.1	Moved by Mandy Court by that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 139/23
A.2	Moved by Blair Lowry by that the Board approve the Minutes of the Regular Board Meeting held Monday, September 25 th , 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 140/23
A.3	Moved by Jennifer Crowson that the Board approve the October 2023 Payment of Accounts in the amount of \$4,109,964.53 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 141/23
A.4	Moved by Blair Lowry by that the Board approve the Locally Developed Course, Book of Mormon Part A. Carried Unanimously	LOCALLY DEVELOPED COURSE APPROVED 142/23
A.5	Moved by Mandy Court by that the Board approved the first reading of Policy GCN – Teacher Summative Evaluation as provided in Enclosure 3 of the agenda. Carried Unanimously	POLICY GCN APPROVED 143/23

A.6	<p>Moved by Jennifer Crowson that the Board approved the first reading of Policy HICA – On and Off-site Activities as provided in Enclosure 4 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>POLICY HICA APPROVED</p> <p>144/23</p>
A.7	<p>Moved by Derek Baron that the Board approved the first reading of Policy JFH – Welcoming, Caring, Respectful, and Safe Learning Environment as provided in Enclosure 5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>POLICY JFH APPROVED</p> <p>145/23</p>

DISCUSSION ITEMS

D.1 REMEMBRANCE DAY CEREMONY ATTENDANCE

- Members of the Board of Trustees and the Senior Leadership Team will attend Remembrance Ceremonies throughout the Division.

INFORMATION ITEMS

I.1 SUPERINTENDENT’S REPORT

- View Dr. Wilco Tymensen, Superintendent’s October 2023 Report [here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- Zone 6 Budget B was approved
- The following were elected at the ASBA zone Annual General Meeting:
 - Roisin Gibb – chair
 - Christine Light – vice chair
 - Greg Long – Labour rep.
 - Marie Logan – Edwin Parr chair
 - Lorelei Bexte – SAPDC
 - Lori Hodges – Comprehensive Health rep.
 - Carla Gimba – Language rep.
- October 12th meeting with the Minister of Education received positive feedback
- Next meeting – November 15th

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department summer work:

- Photos of Milk River School project were shared
- WRM phase 2 is in the initial pre-planning stage
- 2024-2025 CMR (Capital Maintenance & Renewal) Plan was submitted

I.2.3 Administrator’s Meeting Report

Trustee, Mandy Court, provided a summary/discussion from the October Administrator’s Meeting.

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations shared a summary for the month of October:
 - Prepare for Auditors
 - Year-end information
 - Insurance renewal for the upcoming year
 - Fall budget update

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- View Karen Rancier, Associate Superintendent of Human Services' October 2023 Report [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' October 2023 Report [here](#).

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

146/23

COMMITTEE ITEMS

Moved by Blair Lowry that the Board meet in Committee.

Carried Unanimously

COMMITTEE

147/23

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

148/23

Marie Logan, Chair

Sheila Laqua, Executive Secretary