

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, September 25th, 2023, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Maxwell Holst that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 129/23
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, August 28 th , 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 130/23
A.3	Moved by Derek Baron that the Board approve the September 2023 Payment of Accounts in the amount of \$3,453,943.40 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 131/23

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

- View Dr. Wilco Tymensen, Superintendent's [September 2023 Report here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- Board input/information requested regarding the following topics:
 - Membership Fees (2024)

- Number of division PD days
 - Nominations for ASBA Zone 6 General Meeting
- The Handbook Committee worked over the summer. The Handbook was approved at the September 2023 meeting.
- A Position Statement Advisory Group has been formed.
 - Position Statement Manual was last reviewed in 2018
 - Plan to launch a policy statement data base at the 2024 FGM
- Presentation on a Comprehensive School Health Approach

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department summer work:

- W.R. Myers modernization design meetings are underway with the first onsite meeting having occurred on September 22nd.
- Milk River School project continues. Photos were shared with the Board

I.2.3 Administrator's Meeting Report

Trustee, Maxwell Holst, provided a summary/discussion at the September Administrator's Meeting:

- Career Development Team presentation:
 - Career Exploration
 - Career Pathways
- Emergency School Closure – Policy EBCD was reviewed
- Startup week feedback was shared with administrators
- Substitute teachers – consecutive teaching days
- Incident reporting through PublicWorks was reviewed
- New Curriculum Planning for K-6 resources were shared

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations shared a summary for the month of September:
 - September access for new staff
 - Year-end preparation
 - Transportation Regulations update

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- View Karen Rancier, Associate Superintendent of Human Services' [September 2023 Report here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' [September 2023 Report here](#).

CORRESPONDENCE

- A brief discussion came from the correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

132/23

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.
Carried Unanimously

COMMITTEE
133/23

Moved by Bruce Francis that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
134/23

Marie Logan, Chair

Sheila Laqua, Executive Secretary