

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, June 26th, 2023, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Robbie Charlebois, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda with the following addition: A.11 – Rural Caucus Representative Carried Unanimously	AGENDA APPROVED 102/23
A.2	Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, May 30 th , 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 103/23
A.3	Moved by Mandy Court that the Board approve the June 2023 Payment of Accounts in the amount of \$4,602,547.53 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 104/23
A.4	Moved by Mandy Court that the Board approve the 2024-2025 Jurisdictional Calendar as provided in Enclosures #3 of the agenda. Carried Unanimously	2023-24 JURISDICTIONAL CALENDAR APPROVED 105/23
A.5	Moved by Jennifer Crowson that the Board approved the renewal of the Locally Developed Course as provided in Enclosure #4 of the agenda. Carried Unanimously	RENEWAL OF LOCALLY DEVELOPED COURSES APPROVED 106/23

A.6	<p>Moved by Jennifer Crowson that the Board approve second reading of Policy IHEB – Child Abuse and Neglect as provided in Enclosure #5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING OF POLICY IHEB APPROVED 107/23</p>
	<p>Moved by Jennifer Crowson that the Board approve final reading of Policy IHEB – Child Abuse and Neglect as provided in Enclosure #5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING OF POLICY IHEB APPROVED 108/23</p>
A.7	<p>Moved by Derek Baron that the Board approve second reading of Policy IKA – Fundraising as provided in Enclosure #6 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING OF POLICY IKA APPROVED 109/23</p>
	<p>Moved by Derek Baron that the Board approve final reading of Policy IKA – Fundraising as provided in Enclosure #6 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING OF POLICY IKA APPROVED 110/23</p>
A.8	<p>Moved by Maxwell Holst that the Board approve second reading of Policy EEA – Student Transportation as provided in Enclosure #7 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING OF POLICY EEA APPROVED 111/23</p>
	<p>Moved by Maxwell Holst that the Board approve final reading of Policy EEA – Student Transportation as provided in Enclosure #7 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING OF POLICY EEA APPROVED 112/23</p>
A.9	<p>Moved by Mandy Court that the Board approve second reading of Policy IC – Student Attendance Area as provided in Enclosure #8 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING OF POLICY IC APPROVED 113/23</p>
	<p>Moved by Mandy Court that the Board approve final reading of Policy IC – Student Attendance Area as provided in Enclosure #8 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING OF POLICY IC APPROVED 114/23</p>
A.10	<p>Moved by Bruce Francis that the Board approved that the Audit Tender be awarded to Avail Accounting for 3 years with the option of 2 additional years.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>AUDIT TENDER APPROVED 115/23</p>

A.11	Moved by Bruce Francis that the Horizon School Division Board Chair represent the division on ASBA's Rural Caucus Carried Unanimously	RURAL CAUCUS REPRESENTATIVE APPROVED 116/34
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INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following June 2023 report with the Board:

- [View report here](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- The Auditor's report for 2022 indicated the financial statements present fairly the financial position of Zone 6.
- At the August Board meeting Zone 6, as requested, our Board reviewed the Zone 6 Handbook. Recommended edits and further suggestions due by Sept 1, 2023.
- Marilyn Dennis met with the Minister of Education.
- Dr. V. Abboud provided information on possible Micro Learning Sessions.
- There was a discussion on E-Sports and a group that has been formed in SW Alberta.

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided a summary of the Facilities Department focus for the month of June 2023:

- Milk River Capital Project update
- Air Conditioning school survey (information only)
- Enchant School IMR project update
- W.R. Myers Modernization 1st planning meeting has been held

I.2.3 Administrator's Meeting Report

Trustee, Blair Lowry, provided a summary of the Administrator's Meeting for the month of June 2023:

- FSLP (Family School Liaison Program) update
- Human Resources Job Postings and procedures
- VTRA Training
- Induction Program for new teachers to Horizon School Division
- Collaborative Response Retreat Summary
- August PD and learning events
- A number of information items were shared with Administrators

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the June 2023 summary:

- Attended ASBOA Annual Conference held in June
- Attended ARMIC Annual General Meeting and Risk Management Conference

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- No Report

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View report here](#)

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

117/23

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE

118/23

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

119/23

Marie Logan, Chair

Sheila Laqua, Executive Secretary