

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, April 24th, 2023, beginning at 1:00 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

REGRETS: Robbie Charlebois, Associate Superintendent of Human Services

ACTION ITEMS

A.1	Moved Derek Baron by that the Board approve the agenda with the following additions: D.3 – Edwin Parr Banquet attendance D.4 – Taber School Visit Carried Unanimously	AGENDA APPROVED 59/23
A.2	Moved by Maxwell Holst that the Board approve the Minutes of the Regular Board Meeting held Monday March 27, 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 60/23
A.3	Moved by Jennifer Crowson that the Board approve the April 2023 Payment of Accounts in the amount of \$4,065,717.07 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 61/23
A.4	Moved by Mandy Court that the Board approve second reading of Policy HNG – Animals in the School as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING OF POLICY HNG APPROVED 62/23
	Moved by Mandy Court that the Board approve final reading of Policy HNG – Animals in the School as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING OF POLICY HNG APPROVED 63/23

A.5	Moved by Maxwell Holst that the Board approve second reading of Policy HNI – Use of Visual Media in the Classroom as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING OF POLICY HNI APPROVED 64/23
	Moved by Maxwell Holst that the Board approve final reading of Policy HNI – Use of visual Media in the Classroom as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING OF POLICY HNI APPROVED 65/23
A.6	Moved by Derek Baron that the Board approve second reading of Policy IECB – International Students as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING OF POLICY IECB APPROVED 66/23
	Moved by Derek Baron that the Board approve final reading of Policy IECB – International Students as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY IECB APPROVED 67/23
A.7	Moved by Jennifer Crowson that the Board approve first reading of Policy IFGA – Interrogation/Search of Students and Seizure of Property as provided in Enclosure #6 of the agenda. Carried Unanimously	FIRST READING OF POLICY IFGA APPROVED 68/23
A.8	Moved by Bruce Francis that the Board approve first reading of Policy IHCE – Student Illness/Injury as provided in Enclosure #7 of the agenda. Carried Unanimously	FIRST READING OF POLICY IHCE APPROVED 69/23
A.9	Moved by Blair Lowry that the Board approve first reading of Policy IHCF – Supervision of Students as provided in Enclosure #8 of the agenda. Carried Unanimously	FIRST READING OF POLICY IHCF APPROVED 70/23
A.10	Moved by Mandy Court that the Board approve first reading of Policy IHCG – Head Lice as provided in Enclosure #8 of the agenda. Carried Unanimously	FIRST READING OF POLICY IHCG APPROVED 71/23

DISCUSSION ITEMS

D.1 GRADUATION DATES & ATTENDANCE

- Board Members, along with Sr. Administration will be attending graduation ceremonies over the months of May and June.

D.2 EDUCATION WEEK (MAY 1-5, 2023)

- May 1-5, 2023, has been designated as Education Week by the ATA. A token of appreciation will be delivered to each school to show appreciation for all that they do and to recognize the importance of their role in education.

D.3 EDWIN PARR BANQUET ATTENDANCE

- Members of the Board, along with Sr. Administration will be attending the Edwin Parr Banquet on May 17, 2023. This event is to honour outstanding 1st year teachers throughout Zone 6.

D.4 SCHOOL VISITS

- The board will be touring Taber Schools prior to their board meetings for the next 8 months.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following April 2023 report with the Board:

- [View report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- ASBA President Marilyn Dennis mentioned the budget video was sent, the changes to MELT, the five recommendations of the Career Task Force, and the engagements with Party Leaders that started with Premier. The upcoming Speakers Corners is May 1st on National Anti-Racism.
- VP Shali Bazuik indicated the draft budget, bylaw amendments and resolutions were sent. The updated bulletin will come out on June 2, 2023. The May 31 deadline for regular position statements for the FGM might be extended for one week. The FGM will be back at the Westin downtown.
- Dr. Vivian Abboud presented the key details of the budget that will be discussed at the SGM.
- South Alberta Comprehensive Health will do a presentation at the September meeting.
- On May 17 the ASBA Zone 6 meeting will be at the Horizon board room starting after lunch – time not decided. The Edwin Parr Awards evening will have the banquet room at the Heritage Inn open at 4:30. The dinner will be at 6:00 pm.
- Next meeting is May 17, 2023.

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided a summary of the Facilities Department focus for the month of April 2023:

- Second DRAFT 2023-2024 IMR
- Milk River Ridge Capital Project
 - Ward Brothers fully mobilized the week of March 27, setting up their construction fencing and beginning demolition
 - New construction and modernization is scheduled for completion in December 2024.
- Current IMR Projects were reviewed
- 3 Caretaking tenders will close at the end of this week

I.2.3 Administrator's Meeting Report

Superintendent, Wilco Tymensen, provided a summary of the Administrator's Meeting for the month of April 2023:

- Morning focus - Threat Assessment Refresher
- Afternoon focus - worked on planning and human resources documentation for next year

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the April 2023 summary:

- **CURRENT FISCAL YEAR**

Last month a projection was presented to the board that indicated Horizon is likely to have a surplus by the end of the year when approval for the use of reserves had been granted in the amount of about \$800,000. If we do not use the excess funds, our funding next year will be reduced. The primary drivers of this surplus are:

- Lower absenteeism than budgeted,
 - Approved positions not being filled in a timely manner,
 - Unspent decentralized allocations.
- Additional items that we have been approved or are investigating include:
 - New sheds for Dr. Hamman,
 - Painter Van,
 - Courier Van
 - Technology Van
 - Sealing and repainting parking lots
 - Tables and chairs for large events with a trailer.
- **BUDGET 2023 - 2024**
 - The budget planning for next year continues. Decentralized budgets will be sent out to schools soon. There is a significant increase in the need for assistants for high needs students. We are needing to keep some contingency to deal with the results of collective bargaining.
- **AUDIT**
 - The audit will be going to tender in the next month.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- [View report here.](#)

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View report here.](#)

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
72/23

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE
73/23

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
74/23

Marie Logan, Chair

Sheila Laqua, Executive Secretary