

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, March 27th, 2023, beginning at 12:30 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst

VIA ZOOM: Mandy Court, Trustee

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Robbie Charlebois, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Ian Croft, Taber Times Reporter

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 43/23
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, February 27 th , 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 44/23
A.3	Moved by Derek Baron that the Board approve the March 2023 Payment of Accounts in the amount of \$7,726,379.52 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 45/23
A.4	Moved by Maxwell Holst that the Board approve second reading of Policy HNA – Lord’s Prayer as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING OF POLICY HNA APPROVED 46/23

	Moved by Maxwell Holst that the Board approve final reading of Policy HNA – Lord’s Prayer as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING OF POLICY HNA APPROVED 47/23
A.5	Moved by Derek Baron that the Board approve second reading of Policy HNB – Controversial Issues in the Classroom as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING OF POLICY HNB APPROVED 48/23
	Moved by Derek Baron that the Board approve final reading of Policy HNB – Controversial Issues in the Classroom as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING OF POLICY HNB APPROVED 49/23
A.6	Moved by Jennifer Crowson that the Board approve second reading of Policy HND – Remembrance Day as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING OF POLICY HND APPROVED 50/23
	Moved by Jennifer Crowson that the Board approve final reading of Policy HND – Remembrance Day as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY HND APPROVED 51/23
A.7	Moved by Bruce Francis that the Board approve first reading of Policy HNG – Animal in School as provided in Enclosure #6 of the agenda. Carried Unanimously	FIRST READING OF POLICY HNG APPROVED 52/23
A.8	Moved by Blair Lowry that the Board approve first reading of Policy HNI – Use of Visual Media in the Classroom as provided in Enclosure #7 of the agenda. Carried Unanimously	FIRST READING OF POLICY HNI APPROVED 53/23
A.9	Moved by Maxwell Holst that the Board approve first reading of Policy IECB – International Students as provided in Enclosure #8 of the agenda. Carried Unanimously	FIRST READING OF POLICY IECB APPROVED 54/23
A.10	Moved by Bruce Francis that the Board approve the 2023-2026 Three-Year Capital Plan. Carried Unanimously	2023-26 THREE-YEAR CAPITAL PLAN APPROVED 55/23

DISCUSSION ITEMS

D.1 NEW TRANSPORTATION MODEL

- Discussion was held regarding the new transportation model. Details as per enclosure #9 in the agenda.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following March 2023 report with the Board:

- [View report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting.

- ASBA President Marilyn Dennis spoke to the Minister of Education about transportation and that she looked forward to continued collaboration. She also mentioned that ASBA appreciated the early release of the Funding Manual.
- Dr. Vivian Abboud indicated the Speakers Corner on Strategic Thinking is now on TLC. Upcoming Speakers Corners are April 24th on ASBA Services – Ask Your Consultant and May 1st on National Anti-Racism.
- South Alberta Comprehensive Health would like to do a presentation on vaping, tobacco and cannabis.
- Lethbridge School Division has submitted a proposed resolution for Fully Funded Full –Time Kindergarten for the FGM. The document has more information from Alberta Health Services and some current data from the University of Lethbridge.
- Next meeting is April 19, 2023.

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided a summary of the Facilities Department focus for the month of March 2023:

- Three-year Capital Plan
- 2023-24 IMR - First DRAFT
- Milk River Capital Project
 - The tender closed January 20, 2023; on February 16, we were formally notified that the tender has been awarded to Ward Brothers of Lethbridge. A formal startup meeting is set to occur on site March 30, 2023
 - Ward brothers is set to mobilize the week of the 27, setting up construction fencing, preparing the lay-down yard, office trailer and temporary storage facilities.
 - Officially, new construction and modernization is scheduled for completion September 2024.
- W.R. Myers Modernization
 - Design work is complete for the WRM washroom upgrades. However, with the announcement of a potential upcoming modernization of WR Myers (phase 2), the

project is suspended. The design will be incorporated into the capital project once awarded.

I.2.3 Administrator's Meeting Report

Trustee, Derek Baron, provided a summary of the Administrator's Meeting for the month of March 2023:

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the March 2023 summary:

Budget

- 2023-24 was a good news budget for us as there is a significant increase in funding for Horizon
- Funded the ATA collective agreement, therefore these funds are committed and not eligible for additional programming purposes.
- Transportation Funding increases \$495,00. However, this can only be spent on transportation and there is an increased obligation because transportation is provided for K-Gr 6 with 1km distance and Gr 7 – Gr 12 with 2km distance to their attending school.
- We have completed a high-level budget and there appears to be resources available to address classroom complexity, however we still need to work on the details, and support staff allocations.

Government Reporting Entity (GRE) Template

- The GRE is a significant financial report provided to the government annually for their year-end.
- This was completed and submitted this month.

Financial Projection

- A detailed projection of the current year was completed.
- Absenteeism is one of the big unknowns every year.
- 2021-2022 may have been a record year for absenteeism.
- Sep – Dec 2022 followed the previous year's pattern closely causing some concerns for the budget; however, levels have declined to normal for Jan – Feb 2023.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- [View report here.](#)

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View report here.](#)

I.6 FINANCIAL PROFILE MASTER 2018-2022

- The Horizon School Division Financial Reporting Profile summary was shared with the Board and can be found in the agenda (enclosures 14).

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

56/23

COMMITTEE ITEMS

Moved by Maxwell Holst that the Board meet in Committee.
Carried Unanimously

COMMITTEE
57/23

Moved by Blair Lowry that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
58/23

Marie Logan, Chair

Sheila Laqua, Executive Secretary