

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, December 19th, 2022, beginning at 1:00 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM: Maxwell Holst, Trustee

REGRETS: Robbie Charlebois, Associate Superintendent of Human Services

ACTION ITEMS

A.1	Moved by Jennifer Crowson that the Board approve the agenda with the following additions: A.16 - ATA/CUPE Committee Appointments D.2 – GBD First Aid Alignment D.3 - Policy Review Carried Unanimously	AGENDA APPROVED 191/22
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, November 28 th , 2022, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 192/22
A.3	Moved by Derek Baron that the Board approve the November 2022 Payment of Accounts in the amount of \$4,250,325.38 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 193/22
A.4	Moved by Jennifer Crowson that the Board approve second reading of Policy GCAD – School Principals as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING OF POLICY GCAD APPROVED 194/22

	Moved by Jennifer Crowson that the Board approve final reading of Policy GCAD – School Principals as provided in Enclosure #3 of the agenda Carried Unanimously	FINAL READING OF POLICY GCAD APPROVED 195/22
A.5	Moved by Bruce Francis that the Board approve second reading of Policy GCK – Staff Allocation as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING OF POLICY GCK APPROVED 196/22
	Moved by Bruce Francis that the Board approve final reading of Policy GCK – Staff Allocation as provided in Enclosure #4 of the agenda. Carried Unanimously	FINAL READING OF POLICY GCK APPROVED 197/22
A.6	Moved by Blair Lowry that the Board approve second reading of Policy GCKB – School Staff Meetings as provided in Enclosure #5 of the agenda. Carried Unanimously	SECOND READING OF POLICY GCKB APPROVED 198/22
	Moved by Blair Lowry that the Board approve final reading of Policy GCKB – School Staff Meetings as provided in Enclosure #5 of the agenda. Carried Unanimously	FINAL READING POLICY GCKB APPROVED 199/22
A.7	Moved by Mandy Court that the Board approve second reading of Policy GCL – Staff Learning as provided in Enclosure #6 of the agenda. Carried Unanimously	SECOND READING OF POLICY GCL APPROVED 200/22
	Moved by Mandy Court that the Board approve final reading of Policy GCL – Staff Learning as provided in Enclosure #6 of the agenda. Carried Unanimously	FINAL READING OF POLICY GCL APPROVED 201/22
A.8	Moved by Maxwell Holst that the Board approve second reading of Policy GCNN – School Administrator Evaluation as provided in Enclosure #7 of the agenda. Carried Unanimously	SECOND READING OF POLICY GCNN APPROVED 202/22
	Moved by Maxwell Holst that the Board approve final reading of Policy GCNN – School Administrator Evaluation as provided in Enclosure #7 of the agenda Carried Unanimously	FINAL READING OF POLICY GCNN APPROVED 203/22

A.9	Moved by Derek Baron that the Board approve second reading of Policy GFA – Volunteers as provided in Enclosure #8 of the agenda. Carried Unanimously	SECOND READING OF POLICY GFA APPROVED 204/22
	Moved by Derek Baron that the Board approve final reading of Policy GFA – Volunteers as provided in Enclosure #8 of the agenda. Carried Unanimously	FINAL READING OF POLICY GFA APPROVED 205/22
A.10	Moved by Derek Baron that the Board approve first reading of Policy GH – Substitute Support Staff as provided in Enclosure #9 of the agenda. Carried Unanimously	FIRST READING OF POLICY GH APPROVED 206/22
A.11	Moved by Bruce Francis that the Board approve first reading of Policy HGBHA – Alternative Programs as provided in Enclosure #10 of the agenda. Carried Unanimously	FIRST READING OF POLICY HGBHA APPROVED 207/22
A.12	Moved by Blair Lowry that the Board approve first reading of Policy HD – School Day as provided in Enclosure #11 of the agenda. Carried Unanimously	FIRST READING OF POLICY HD APPROVED 208/22
A.13	Moved by Jennifer Crowson that the Board approve first reading of Policy HGAA – Locally Developed Courses as provided in Enclosure #12 of the agenda. Carried Unanimously	FIRST READING OF POLICY HGAA APPROVED 209/22
A.14	Moved by Derek Baron that the Board approve first reading of Policy HGAB – Planning for Instruction as provided in Enclosure #13 of the agenda. Carried Unanimously	FIRST READING OF POLICY HGAB APPROVED 210/22
A.15	Moved by Bruce Francis that the Board approve first reading of Policy HGEA – Religion & Human Sexuality as provided in Enclosure #14 of the agenda. Carried Unanimously	FIRST READING OF POLICY HGEA APPROVED 211/22
A.16	Moved by Jennifer Crowson that the Board appoint Mandy Court to the CUPE Negotiating Committee (replacing Bruce Francis) and appoint Bruce Francis to the ATA Negotiating Committee (replacing Maxwell Holst). Carried Unanimously	APPOINTED ATA & CUPE COMMITTEE MEMBERS APPROVED 212/22

DISCUSSION ITEMS

D.1 SCHOOL TOURS

- School tours have been postponed until April 4th & May 23, 2023.

D.2 GBD FIRST AID TRAINING

Motion made by Bruce Francis to update Policy GBD – First Aid Training to reflect the changes made by OHS to standardize First Aid. Carried Unanimously	UPDATE TO POLICY GBD APPROVED 212/22
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D.3 POLICY PROCEEDURE CHANGES

- As per discussion, procedures will remain the same.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following December 2022 report with the Board:

- [View report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting.

- ASBA President Marilyn Dennis reported on the Director Orientation meeting and the meeting for the Board of Directors. At the CSBA meeting in Halifax the Board of Directors advocated about the value of elected school trustees.
- An Alberta Education questionnaire has been posted on the Supporting English Language Learners website. January 31, 2023 is the deadline to complete the questionnaire. There will be information sessions on Jan. 18 and Jan. 24, 2023.
- The Education Career Task Force is continuing their work. MLA ,Shane Gesson chairs this task force. Boards are encouraged to attend additional public engagement sessions and a list of sessions is on the government's website.
- ASBA presented their Strategic Plan.

Rural Caucus Meeting Update – December 15, 2022

- Chair Sherry Cooper, and Vice-Chair Brad Toone form the executive along with Tammy Henkel, Phil Irvine, and Dwight Wiebe. They have a meeting with the Minister every few months.
- The Rural Education Symposium will be held March 5-7, 2023 at the Fantasyland Hotel in Edmonton.
- There was a mental health update from Dr. Marci Perdue. Information was provided on provincial election readiness, urban sprawl, and the Rural Caucus website.

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided a summary of the Facilities Department focus for the month of December 2022:

- Milk River Capital Project – tendering process has not been finalized
- Air Conditioning in Schools being considered
- IMR projects for the upcoming year have been started
- ViewBoards are being installed in schools

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the December 2022 summary:

- School Budget updates
- School Enrollments for 2023-2024
- PUF hours submitted

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- [View report here.](#)

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View report here.](#)

CORRESPONDENCE

Discussion Items

No discussion came forward from the Correspondence.

Moved by Bruce Francis that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
213/22

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.

Carried Unanimously

COMMITTEE
214/22

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
215/22

Marie Logan, Chair

Sheila Laqua, Executive Secretary