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**HORIZON SCHOOL DIVISION****POLICY HANDBOOK**

**Policy Code:** BK  
**Policy Title:** System Assurance  
**Cross Reference:** BF, BBA,  
**Legal Reference:**  
**Adoption Date:** Nov. 27/96  
**Amendment or Re-  
affirmation Date:** September 26, 2022

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**POLICY**

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION BELIEVES THAT ONGOING SYSTEM EVALUATION ENHANCES THE QUALITY OF EDUCATION FOR STUDENTS.

**GUIDELINES**

1. System Assurance and Accountability shall comply with the following legislation and regulations.
  - 1.1. Fiscal Planning and Transparency Act.
  - 1.2. Education Grants Regulation.
  - 1.3. Government Organization Act.
  - 1.4. Education Act.
2. The purpose of system assurance is to:
  - 2.1. Establish a system of accountability for results that encompasses their school.
  - 2.2. Interpret and report results to parents, students, the Department of Education and the public in a manner and at a time the Minister prescribes as part of ensuring transparency.
  - 2.3. Use results to improve the quality and effectiveness of education programs provided to their students and to improve student learning and achievement.

**REGULATIONS**

1. An evaluation of the Division:
  - 1.1 Shall be conducted each year using the Division Three Year Education Plan and Annual Education Results Report.
  - 1.2 Maybe conducted in greater depth at the direction of the Board.
  - 1.3 The Superintendent shall be responsible for presenting the Division Three-Year Education Plan and Annual Education Results Report to the Board.

**Policy BK – *System Evaluation, Cont’d.***

- 1.4 The Superintendent shall monitor schools, programs and services, consider provincial assurance measures and other identified measures of performance, and work with stakeholders to develop strategies for maintaining and improving performance.
2. evaluations of schools:
  - 2.1 Shall be conducted each year using school Three-Year Education Plan and school Annual Education Results Report.
  - 2.2 Maybe conducted in greater depth at the direction of the Superintendent.
  - 2.3 Principals shall be responsible for presenting their Three-Year Education Plan and Annual Education Results Report to the Superintendent..
3. Principals shall monitor staff, programs and services, consider provincial and division assurance measures and other identified measures of performance, and work the superintendent and other stakeholders to develop strategies for maintaining and improving performance.
4. All staff shall be evaluated as outlined in policy, applicable collective agreements and/or employment contracts.