

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, May 31st, 2021, beginning at 10:50 a.m.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson

ALSO IN ATTENDANCE:
IN PERSON Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learner Services

VIA ZOOM Christa Runka, Trustee
Sheila Laqua, Recording Secretary
Cole Parkinson, Taber Times

ACTION ITEMS

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| A.1 | Moved by Blair Lowry that the Board approve the agenda with the following addition: A.9 - Vauxhall Elementary School Caretaking Contract Carried Unanimously | AGENDA APPROVED 54/21 |
| A.2 | Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, April 26 th , 2021, as provided by Enclosure #1 of the agenda. Carried Unanimously | BOARD MEETING MINUTES APPROVED 55/21 |
| A.3 | Moved by Rick Anderson that the Board approve the May 2021 Payment of Accounts in the amount of \$7,261,018.48 as provided in Enclosure #2 of the agenda. Carried Unanimously | PAYMENT OF ACCOUNT APPROVED 56/21 |
| A.4 | Moved by Derek Baron that the Board approve the 2021 3-Year Educational Plan as presented in Enclosure #3 of the agenda. Carried Unanimously | 3-YEAR EDUCATIONAL PLAN APPROVED 57/21 |

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| A.5 | Moved by Derek Baron that the Board approve the 2021-2022 Budget as presented Philip Johansen, Associate Superintendent of Finance and Operations. Carried Unanimously | 2021-2022 BUDGET APPROVED 58/21 |
| A.6 | Moved by Rick Anderson that the Board approved the 2021-2022 IMR plan. This includes approval of all projects contingent on the Enchant roof being approved under CMR funding. Should that not be the case, the following items would be postponed: (Arden. T. Litt, Central School, Chamberlain School, Dr. Hamman School, Vauxhall Elementary School projects as well as the Enchant School computer lab projects) Carried Unanimously | 2021-2022 IMR APPROVED 59/21 |
| A.7 | Moved by Derek Baron that the Board approve the recommended Board Meeting dates. (August 30 th , 2021, September 27 th , 2021, October 25 th , 2021). Carried Unanimously | BOARD MEETING DATES APPROVED 60/21 |
| A.8 | Moved by Bruce Francis that the Board approve the 2021-2022 Fee Schedule as provided in Enclosure #4 of the agenda. Carried Unanimously | 2021-2022 FEE SCHEDULE APPROVED 61/21 |
| A.9 | Moved by Bruce Francis that the Board approve the Vauxhall Elementary School 2-year Caretaking Contract be awarded to Manjit Parhar. Carried Unanimously | VAUXHALL ELEMENTARY SCHOOL CARETAKING CONTRACT APPROVED 62/21 |

DISCUSSION ITEMS

D.1 EMPLOYEE RECOGNITION AWARDS

- 2020-2021 Employee Years of Service Awards will be delivered to school in recognition of staff who have worked in the Horizon School Division for 5, 10, 15, 20, 15, etc. years.

D.2 2021 MUNICIPAL ELECTION

- Nominations are officially open for the 2021 Municipal Election. Important documents are available on the Horizon School Division website.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent shared the May 2021 report with the Board:

- See Enclosure #5 of the agenda

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone Director, Provided the following summary of the May 2021 Zone 6 ASBA Meeting:

- **Zone 6 General Meeting**
 - An ASBA budget video was sent out in advance for everyone to watch. The presentation highlighted important areas in the ASBA budget that will be approved at the SGM.
 - The Zone 6 Audited Financial Statement was presented by Dexter Durfey.
 - Corinne Sperling gave a presentation on Land Acknowledgement.
- **Edwin Parr Evening**
 - The Edwin Parr winner for Zone 6 was Juliann Sommerfeldt from Westwind School Division. The Edwin Parr evening was a virtual event and 98 attended online. All nominees received a celebration gift box from Zone 6. The interview team commented on the great group of first year teachers.

I.2.2 Facilities Report

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board, on the work undertaken by the Maintenance Department for the month of May 2021:

- 2021-2022 IMR/CMR Preliminary Draft
- Enhanced Cleaning Practices will be reviewed for the upcoming school year
- Milk River Capital Project will be run by Alberta Infrastructure
- Vauxhall Elementary Caretaking Tender
- D.A. Ferguson/W.R. Myers deficiency walk through took place early in the month of May

I.2.3 Administrator's Meeting Report

Wilco Tymensen, Superintendent, provided the following May 2021 Administrator's meeting summary points to the Board:

- New Curriculum
 - There will be a handful of Horizon teachers piloting parts of the new curriculum
- SPHEReS
 - SPHEReS Launched to Promote Safe Physical Education Activities
In response to the need to update safety guidelines for physical activity in schools and interschool athletics, the Injury Prevention Center (ICP) and partners recently announced the launch of a new online resource entitled, "School Physical Activity, Health and Education Resource for Safety," known as SPHERes. The website provides safe instructional practices for physical education activities, intramural sports, and daily physical activities, including those for recess or lunch breaks. Designed primarily for teachers, SPHEReS is included in Alberta Education's ECS to Grade 12 Guide to Education.

- What if...
 - Administrators were broken into groups to discuss the “what if” scenario and the outlined questions
- Hapara
 - Over the upcoming months, teachers across Horizon will engage in curating and developing content for our Horizon Library.
- Financial Literacy
 - The Government of Alberta is committed to equipping students with the financial knowledge and skills they need for success in school and life. The Minister of Education announced a call for grant proposals ([Making money matter to Alberta students](#)) of \$1,000,000 for organizations to work with schools in delivering financial literacy programming targeting Grades 7 to 12. This call for grant proposals builds on effective current financial literacy programs, including those offered by Enriched Academy and Junior Achievement.
- Credit for External Learning
 - Alberta Education has a new process to award high school credits for external learning opportunities that students take outside of school. This new process provides a more personalized, flexible approach for completing high school.
- 2022-2023 Jurisdiction Calendar Feedback
 - A Google form will be sent out to all staff, students, and parents to provide feedback until the end of June.

I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT

Phil Johansen, Associate Superintendent of Operations shared the following May 2021 summary with the Board:

- 2021 – 2022 Budget
- 2021 – 2022 Fee Schedule
- Annual Insurance Application for 2021-2022

I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Amber Darroch, Associate Superintendent of Learner Services, shared the following May 2021 report with the Board:

- See Enclosure #6 in the agenda
- In anticipation of her retirement at the end of June, Andra Johnson, Supervisor of Early Learning, was recognized for her contributions to Horizon and leadership she has provided to the division Early Learning and Kindergarten programs. As well, Shea Mellow’s appointment as Principal, Central Elementary School concludes her two years as Horizon’s Instructional Coach. Shea’s direct support of teacher professional learning has certainly impacted quality teaching and optimal learning for Horizon students.

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

63/21

COMMITTEE ITEMS

Moved by Christa Runka that the Board meet in Committee.

Carried Unanimously

COMMITTEE

64/21

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

65/21

Marie Logan, Chair

Sheila Laqua, Executive Secretary