

# **HORIZON SCHOOL DIVISION**

*(Policy Handbook Index)*

## **A FOUNDATIONS AND PHILOSOPHIC COMMITMENTS**

AD Educational Philosophy

## **B SCHOOL BOARD GOVERNANCE AND OPERATIONS**

BBA School Board Powers and Duties  
BBB Electioneering and Politically Motivated Communications  
BBF School Board Member Code of Conduct and Ethics  
BCE Board Organization/Committees  
BD Board Meetings  
BE Wards  
BF Policy Development  
BFD School Policies  
BHD Board Member Compensation and Expenses  
BK System Evaluation

## **D BUSINESS ADMINISTRATION**

DGA Authorized Signatures  
DJD Purchasing Locally  
DJF Purchasing Procedures

## **E SUPPORT SERVICES**

EAA Administrative Organization  
EAF Hutterite Colony Schools  
EBAC Facility Electronic Audio/Voice Recordings  
EBCB Fire Drills  
EBCD Emergency School Closure  
EBCE School Security (Lockdown)  
ECA School-Based Decision Making  
ECG Staff Mileage Payment  
EDBA Portable Division Equipment and Resources  
EEA Student Transportation  
EEAB Bus Routes  
EEACAA Private Vehicles and Volunteer Drivers  
EEACAB Division-Owned Co-Curricular/Extra-Curricular Activity Vehicles  
EEACAC Acquisition of Co-Curricular and Extra-Curricular Activity Vehicles  
EEACB Bus Route Contracts

## **F FACILITIES**

FCA Construction Tendering  
FCB Facilities Capital Planning  
FD Disposal of Division Property  
FE Building Security and Safety  
FEA Custodial Services  
FEF Contract for Services  
FF Naming Spaces and Programs  
FH Hazardous Materials

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FIB Destruction, Damage, Loss of Theft of School Property  
FL School Closure

## **G PERSONNEL AND EMPLOYEE RELATIONS** *(Professional Staff)*

GA Hiring of Personnel  
GAA Employee Code of Conduct  
GAB Police Information Checks  
GB Occupational Health and Safety  
GBD First Aid Training  
GBEA Communicable Diseases (Staff)  
GBL Personnel Records  
GBN Recognition of Employee Service  
GBO Death of Employee or Student  
GC Superintendent of Schools  
GCAA Central Office Administrators  
GCAD School Principals  
GCBC LAPP Membership  
GCE Substitute Teachers  
GCK Staff Allocation  
GCKB School Staff Meetings  
GCL Staff Learning  
GCM Professional Growth Planning  
GCMA Staff Supervision  
GCN Teacher Summative Evaluation  
GCNN School Administrator Evaluation  
GCNO Evaluation of Family School Liaison Counsellors  
GCPA Professional Teacher Reduction  
GDB School Support Staff  
GDN Evaluation of Support Staff  
GFA Volunteers  
GH Substitute Support Staff  
GK Sales Personnel on School Premises

## **H CURRICULUM AND INSTRUCTION**

HC School Year  
HCBA Alternative School Week/Year Structure  
HD School Day  
HG Citizenship in a Digital Age  
HGAA Locally Developed Courses  
HGAB Planning for Instruction  
HGAC Religious Instruction  
HGADA Off-Campus Education  
HGAE Religion and Human Sexuality  
HGB Inclusive Learning  
HGBG Home Education  
HGBH Outreach School Program

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HGBHA	Alternative Programs
HGBJ	Early Childhood Services
HIAE	Fees
HIB	Copyright
HIC	Extra-Curricular Activities
HICA	Off-Site Activities
HK	Student Assessment, Evaluation and Reporting
HKA	Student Placement and Promotion
HKF	High School Graduation Ceremonies
HLBA	Course Challenge
HNA	Lord's Prayer
HNB	Controversial Issues in the Classroom
HND	Remembrance Day
HNG	Animals in Schools
HNI	Use of Visual Media in the Classroom

## **I STUDENTS**

IC	School Attendance Areas
IE	Student Attendance
IEB	Entrance Age
IECB	International Students
IED	Independent Student
IFCI	Suicide and Threat Assessment Protocol
IFGA	Interrogation/Search of Students and Seizure of Property
IFH	Formal Parent/Student Appeals
IG	Student Discipline
IGAA	Use of Physical Restraints
IGD	Suspension and Expulsion of Students
IHCCA	Communicable Diseases (Students)
IHCD	Concussion
IHCE	Student Illness/Injury
IHCF	Supervision of Students
IHCG	Head Lice
IHCH	Student Accident Insurance
IHEB	Child Abuse and Neglect
II	Student Awards and Scholarships
IKA	Student Fund Raising
IO	Student Records

## **J SCHOOL/COMMUNITY RELATIONS**

JAB	Flag Protocol
JB	Freedom of Information and Protection of Privacy (FOIP)
JBA	Public Interest Disclosure (Whistle Blower Protection)
JBB	Canadian Anti-Spam Legislation
JC	Gifts and Donations
JFCH	Illicit and Controlled Substances and Medical Management

# **HORIZON SCHOOL DIVISION**

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JG	Community Use of Facilities
JH	Playground Equipment and Playfield Facilities
JHF	Welcoming, Caring, Respectful and Safe Learning Environments
JMA	School Councils