



Policy EEACAA – Attachment B

**HORIZON SCHOOL DIVISION
VOLUNTEER AUTOMOBILE AND/OR DRIVER AUTHORIZATION**

Volunteers shall take note of the following:

1. The owner of the vehicle shall have a minimum of \$1,000,000 third party liability insurance coverage and shall inform the insurance company of the intention to use the vehicle for transporting students.
2. Students shall not be authorized to act as volunteer drivers. Drivers must be a minimum of 21 years of age.
3. The vehicles shall have seat belts for each passenger and the driver and seat belts shall be worn. In no case shall a seat belt be used for more than one person.

School _____

Volunteer Driver's Name _____ Phone No. _____

Address _____

Driver's License No. _____ Class _____ Expiry Date _____

Registered Owner of Vehicle _____

Type of Vehicle Used _____ Make _____ Model _____

Name of company you are insured with _____

I have notified my insurance company: _____ Yes _____ No

Policy No. _____ Expiry Date _____

Agent _____

Third Party Liability Limits \$ _____

I hereby declare that:

1. The vehicle described above is road worthy and that the information provided is complete and accurate.
2. I agree to drive safely in accordance with the requirements of the Highway Traffic Act and City Traffic Bylaws. I will advise the principal of any related vehicle accidents, of any suspensions of my license, or changes in the status of my insurance coverage which may occur after the date of this authorization while this authorization remains in force.
3. I confirm that my driver's license is valid and has not been suspended, that the vehicle is regularly maintained, is operating properly, and has no known mechanical defects that impair safe operation of the vehicle, and that I am 21 years of age or older.

Signature of Owner

Based on the above declaration I hereby authorize the above named automobile and/or driver to be used on a voluntary basis for the period _____ for the purpose of _____

Principal OR Designate Signature

Date

Attach a copy of the driver's license and pink card.
Original to Principal's Office
Copy to Volunteer