
HORIZON SCHOOL DIVISION**POLICY HANDBOOK**

Policy Code:	HGAA
Policy Title:	Locally Developed Courses
Cross Reference:	
Legal Reference:	<i>Education Act</i> , Alberta Education 1.2.1 & 1.2.2
Adoption Date:	Aug. 24/95; Sept. 28/05;
Amendment or Re- affirmation Date:	May 30/02; Feb. 24/15

POLICY

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION BELIEVES THAT LOCALLY DEVELOPED COURSES PROVIDE UNIQUE OPPORTUNITIES FOR STUDENTS TO EXPLORE AND SUPPORT A RANGE OF PERSONAL INTERESTS AND ABILITIES IN SUBJECT AREAS, TO PROVIDE STUDENTS WITH LEARNING OPPORTUNITIES THAT EXTEND AND COMPLEMENT THE LEARNING OUTCOMES IN PROVINCIALY AUTHORIZED PROGRAMS, OR TO ACCOMMODATE INNOVATION AND RESPONSIVENESS AT THE LOCAL LEVEL. LOCALLY DEVELOPED COURSES SHALL BE DESIGNED AND DELIVERED IN ACCORDANCE WITH ALBERTA EDUCATION REQUIREMENTS.

GUIDELINES

1. Approval of locally developed courses shall be by Board motion.
2. Approval shall be for a maximum of three years, and then is subject to renewal
3. Approval may be withdrawn at the discretion of the Board.
4. All locally developed courses must align with applicable provincial legislation, policy, standards, and guidelines.
5. All locally developed courses are subject to monitoring and review by Alberta Education and the Associate Superintendent of Curriculum and Instruction.

REGULATIONS

1. The Associate Superintendent of Curriculum and Instruction, or designate shall assume responsibility for coordinating the development and approval of locally developed junior and senior high school courses and ensure course content and approval process /timeline is in compliance with Alberta Education policy.
 - 1.1. All senior high locally developed courses shall be approved by Alberta Education via the Locally Developed Courses Online Management System (LDCOMS).
2. Board approval must be obtained before the implementation of locally developed courses.
3. At the end of the three years, the Associate Superintendent of Curriculum and Instruction will request confirmation regarding re-approval in accordance with Alberta Education timelines.
 - 3.1. Failure to obtain re-approval shall result in the course being cancelled at the end of the approval.