
HORIZON SCHOOL DIVISION**POLICY HANDBOOK**

Policy Code:	EEACB
Policy Title:	Bus Route Contracts
Cross Reference:	EEAB
Legal Reference:	Education Act, School Transportation Regulation
Adoption Date:	December 18, 1996
Amendment or Re- affirmation Date:	October 24, 2001

POLICY

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION MAY CONTRACT ROUTES TO INDIVIDUALS AND/OR COMPANIES TO PROVIDE THE REQUIRED SERVICE. IN EXERCISING THIS OPTION FOR TRANSPORTATION, THE FOLLOWING GUIDELINES SHALL BE FOLLOWED.

REGULATIONS

1. The Board retains ownership of all bus routes, and will endeavor in all cases to select qualified contractors whose drivers will meet the required standards.
2. A contractor shall be required to enter into a standard transportation contract. The contractor shall not assign, transfer or subcontract any of his rights burdens, duties or obligations without the prior consent of the Horizon School Division.
3. While performing services, a contractor is not an officer, agent or employee of the Horizon School Division.
4. A route contract shall remain with the contractor as long as the contractor remains eligible. Should it be necessary to transfer the route to another party the following guidelines shall be followed:
 - 4.1. Applicant shall possess the required standards.
 - 4.2. Applicant shall provide a letter of fiscal responsibility from their financial institution.