
HORIZON SCHOOL DIVISION**POLICY HANDBOOK**

Policy Code:	BK
Policy Title:	System Evaluation
Cross Reference:	BF, BBA,
Legal Reference:	
Adoption Date:	Nov. 27/96
Amendment or Re-	Oct. 24/01
affirmation Date:	June 18/13

POLICY

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION BELIEVES THAT ONGOING SYSTEM EVALUATION ENHANCES THE QUALITY OF EDUCATION FOR STUDENTS.

GUIDELINES

1. The purpose of the System evaluation is to:
 - 1.1 assure that all policies are approved and implemented are in harmony with the Education Act and Alberta Education regulations;
 - 1.2 determine the extent to which the goals are being accomplished;
 - 1.3 determine how effectively and efficiently processes and practices are carried out.
 - 1.4 determine the effectiveness in meeting the educational needs of students;
 - 1.5 determine how effectively the human, economic, and physical resources are distributed;
 - 1.6 suggest directions for growth and improvement;
 - 1.7 determine the effectiveness of communication and public engagement;
 - 1.8 determine the effectiveness of leadership and personnel management of the Board and Central Office.

REGULATIONS

1. An evaluation of the Division including Division programs:
 - 1.1 Shall be conducted each year using the Division Three Year Education Plan and Annual Education Results Report. Contents of the report are prescribed in the Alberta Education *Guide for Developing School Board Three-year Education Plans and Annual Education Results Report*;
 - 1.2 Maybe conducted in greater depth at the direction of the Board.
 - 1.3 The Superintendent shall be responsible for presenting the Division Three Year Education Plan and Annual Education Results Report to the Board.

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- 1.4 The Superintendent shall monitor programs and services, consider provincial accountability measures and other identified measures of performance, and work with stakeholders to develop strategies for maintaining and improving performance.
2. An evaluation of each school:
 - 2.1 Shall be conducted each year using the school’s Three Year Education Plan and Annual Education Results Report;
 - 2.2 May be conducted in greater depth at the direction of the Board or Superintendent.
 - 2.3 Principals shall monitor their programs and services, consider provincial accountability measures and other identified measures of performance, and work with staff in the development of a school improvement plan.
3. In the event that the monitoring process identifies a concern in a particular school, program, or service, a more detailed analysis may be initiated. Subsequent to a detailed analysis, a formal evaluation of a specific program, department, school, or the Division as a whole may be conducted as required at the direction of the Board or the Superintendent.
4. The Superintendent shall be evaluated as outlined in policy and contract.
5. Policy shall be evaluated as per Horizon School Division Policy BF Policy Development.
6. Opportunities will be provided for stakeholder feedback at the Division and school level at regular intervals as directed by the Board.