

POLICY IFGA – Interrogation/Search of Students and Seizure of Property

ATTACHMENT C



Empowering all our People to Excel

STUDENT SEARCH REPORT

Location of search, including address:			
Student's Name:	School:		
Gender:	<input type="checkbox"/> Female	<input type="checkbox"/> Male	
Date of Birth:	DD	MM	YR
Home Address:	Grade:		
Parent/Guardian Names			Telephone:
Date & Time of Search	DD	MM	YR
What were the grounds for this search? (Please check one or more)	<input type="checkbox"/> Information from a reliable source <input type="checkbox"/> Information from several sources <input type="checkbox"/> Teacher or Principal's own observation		
What was searched? (Please check all that apply)	<input type="checkbox"/> Locker <input type="checkbox"/> Bag <input type="checkbox"/> Purse <input type="checkbox"/> Backpack <input type="checkbox"/> Jacket <input type="checkbox"/> Car <input type="checkbox"/> Person <input type="checkbox"/> Computer <input type="checkbox"/> Personally Owned Device <input type="checkbox"/> Other (Please Describe)		
Personal Search? (Please check all those applicable)	<input type="checkbox"/> Emptying Pockets <input type="checkbox"/> Rolling up Sleeves or pant cuffs <input type="checkbox"/> Removing head coverings, outdoor clothes, socks or shoes <input type="checkbox"/> Other (Please Describe)		
Exact location of the search?			
Who conducted the search?			
Who was present during the search?			
What was found during the search?	<input type="checkbox"/> Nothing <input type="checkbox"/> Gun <input type="checkbox"/> Knife <input type="checkbox"/> Alcohol <input type="checkbox"/> Drugs <input type="checkbox"/> Explosives <input type="checkbox"/> Other (Please Describe)		
Describe the disposition of a seized item(s)			
Where the police called?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Time:	Police File Number:
Which parent/guardian was called and when?	<input type="checkbox"/> Parent _____ <input type="checkbox"/> Guardian _____		Time: Time:
What disciplinary measures are being contemplated or have been initiated?			
Name and position of person conducting the search (Please print):			

**A copy of this page of the document can be given to the requesting official, if requested.*

***In accordance with Horizon School Division Policy IO Student Records and Policy JB FOIP, this completed document may qualify for exception under Section 19 of the Freedom of Information and Protection of Privacy Act**

Signature

Date