Policy HICA Attachment B: Risk Level and Destination Classification (Planning Guide)

	Tolicy floa Attachment B. Wisk Level and Destination Classification (Flamming Culde)										
	Low Risk/Green	Low Risk/Green	Low Risk/Green	Low Risk/Green	Low Risk/Green	Low Risk/Green	Moderate	Moderate	Moderate	High	International Trips
	Day trip &	Day trip out of	1 overnight or	1 overnight or	More than 1	More than 1 overnight	Risk/Amber	Risk/Amber	Risk/Amber	Risk	·
^	In Province	province	2 overnight (school	2 overnight (school	overnight or	or	Day trip &	1 overnight or	More than 1	(Red)	
	In Flovince	province	competition) &	competition) &	More than 2	More than 2 overnight	In or out of	• 2 overnight	overnight or	(Iteu)	
			In province	Out-of-province	overnight (school	(school competition)	province	(school	More than 2		
					competition) &	&		competition) &	overnight		
ANAMA					In province	Out of province		<ul> <li>In or out-of-</li> </ul>	(school		
CONTON SCHOOL DIVISION					•	•		province	competition) &		
HOK TO LEGGING OF PLAISING								F	• In or out of		
									province		
A T 1									province		
Age Levels:											
ECS/Elem	✓	X	✓	X	✓	X	✓	X	X	X	X
Jr/Middle	<b>√</b>	✓	✓	✓	✓	✓	✓	✓	<b>✓</b>	X	X
High	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	✓	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	X	<b>√</b>
		· ·			Ÿ	•	•	,	•	Λ	,
Approval required: (note: principal/superintende		principle prior to commu		parents)							
Principal	<b>√</b>		✓								
Superintendent		<b>√</b>		✓	✓	✓	✓	✓	<b>√</b>		<b>√</b>
Supervision required:											
			1								
ECS	one adult to 5 students										
Elem	1 1 2		<ul> <li>grades 1 to 3, one</li> </ul>		1 1. 2		<ul> <li>grades 1 to 3, one</li> </ul>				
	• grades 1 to 3, one		adult / 8 students;		• grades 1 to 3, one		adult / 5 students;				
	adult / 8 students;		• grades 4 to 6, one		adult / 8 students;		• grades 4 to 6, one				
	<ul> <li>grades 4 to 6, one</li> </ul>		adult / 10 students		<ul> <li>grades 4 to 6, one</li> </ul>		adult per 8				
	adult / 10 students		adult / 10 students		adult / 10 students		students				
7.05111	11:410 : 1 :				<u> </u>				1		
Jr/Middle	one adult / 10 students						one adult / 8 students				
High	one adult / 15 students						one adult / 10 students				one adult / 10 students
Required Forms											
Detailed Itinerary		✓	✓	✓	✓	<b>✓</b>	✓	✓	✓		✓
		, ,						· ·			·
Parent Correspondence	•	V	✓	✓	✓	✓	✓	<b>V</b>	✓		V
Field Trip Approval Form (attachment C or D)	Optional, verbal approval	<b>√</b>	<b>✓</b>	✓	✓	✓	<b>√</b>	✓	<b>✓</b>		✓
	acceptable	,	·	Ţ.	· ·	•	•	•			·
Field Trip Approval Checklist (part of		<b>√</b>		✓	✓	<b>√</b>	✓	<b>√</b>	<b>√</b>		<b>✓</b>
attachment D – required))		<b>Y</b>		<b>v</b>	<b>Y</b>	<b>V</b>	<b>Y</b>	<b>V</b>	· · · · · · · · · · · · · · · · · · ·		· ·
Teacher/Leader Qualifications Assessment									+		
								,			
Form (attachment E: Required for moderate							✓	✓	✓		✓
risk/Amber activities)											
Parent/Guardian Consent (attachment F part A)	✓	<b>√</b>	<b>√</b>	✓	✓	✓	✓	✓	<b>√</b>		<b>√</b>
Parent/Guardian Consent/Risk							+		1		
							✓	✓	✓		
Acknowledgement Form (attachment F part B)											
Volunteer Registration Form (Policy GFA)	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
Volunteer Police Info Check and Child				_					_		_
Welfare Check			✓	✓	✓	✓		✓	✓		✓
		<u> </u>							+		( () ()
Volunteer Consent/Risk Acknowledgement							<b>✓</b>	✓	<b>✓</b>		✓ (if amber
Form (attachment G)							·				activities)
Volunteer Medical Information Form		✓	,	,	,	,	,	,	,		
(attachment H)		<b>√</b>	✓	✓	✓	✓	✓	✓	✓		✓
					+	+			+		+
Volunteer Automobile and/or Driver											
Authorization Form (attachment B policy	<b>✓</b>	✓	✓	✓	✓	✓	✓	✓	✓		✓
EEACAA)											
Parent/Guardian Responsibility of Student	1	1							†		
	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
Transportation (attachment A policy	ľ	1 *	ľ	ľ	ľ	ľ	ľ	<b>'</b>	'		<b>,</b>
EEACAA)											
International Field Planning Guide (attachment					1						✓
I and I2)					1				1		<b>'</b>
Application Lead Time	One week	†	1	One month	1	1	+	Two months	1		Three months
Application Lead Time	One week	1		One month				I WO INONINS			Timee months