

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, January 16, 2018 beginning at 1:00 a.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Derek Baron, Jennifer Crowson, Rick Anderson

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learning Services
Anita Richardson, Associate Superintendent of Programs and Human Services
Cole Parkinson, Taber Times
Sheila Laqua, Recording Secretary

REGRETS: Christa Runka, Trustee

ACTION ITEMS

A.1	Moved by Derek Baron that the Board approve the agenda with the following additions: D.4 – APEX Awards – March 14, 2018	Carried Unanimously	AGENDA APPROVED
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting, held Tuesday, December 19, 2018 as provided by Enclosure 1 of the agenda.	Carried Unanimously	1/18 BOARD MEETING MINUTES APPROVED
A.3	Moved by Rick Anderson that the Board approve the January 2018 Payment of Accounts Report in the amount of \$ as provided in Enclosure 2 of the agenda.	Carried Unanimously	2/18 PAYMENT OF ACCOUNT APPROVED
A.4	Moved by Blair Lowry that the Board approve the locally developed course Stained Glass 15/25/35 acquired from Battle River Regional Division from January 16, 2018 to August 31, 2020 as provided by Enclosure 3 of the agenda.	Carried Unanimously	3/18 LOCALLY DEVELOPED COURSE STAINED GLASS APPROVED
A.5	Moved by Bruce Francis that the Board approve the second reading of policy GA – Hiring of Personnel as provided in Enclosure 4 of the agenda.	Carried Unanimously	4/18 POLICY GA SECOND READING APPROVED
	Moved by Derek Baron that the Board approve the final reading of policy GA – Hiring of Personnel as provided in Enclosure 4 of the agenda.	Carried Unanimously	5/18 POLICY GA FINAL READING APPROVED
A.6	Moved by Blair Lowry that the Board approve the second reading of policy GAA – Employee Conflict of Interest as provided in Enclosure 5 of the agenda.	Carried Unanimously	6/18 POLICY GAA SECOND READING APPROVED
	Moved by Rick Anderson that the Board approve the final reading of policy GAA – Employee Conflict of Interest as provided in Enclosure 5 of the agenda.	Carried Unanimously	7/18 POLICY GAA FINAL READING APPROVED
A.7	Moved by Derek Baron that the Board approve the second reading of policy HGADA – Off-Campus Activities as provided in Enclosure 6 of the agenda.	Carried Unanimously	8/18 POLICY HGADA SECOND READING APPROVED
	Moved by Jennifer Crowson that the Board approve the final reading of policy HGADA – Off-Campus Education as provided in Enclosure 6 of the agenda.	Carried Unanimously	9/18 POLICY HGADA FINAL READING APPROVED
		Carried Unanimously	10/18

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| A.8 | Moved by Rick Anderson that the Board approve the second reading of policy HIC – Extra-Curricular Activities as provided in Enclosure 7 of the agenda.
Carried Unanimously | POLICY HIC SECOND
READING APPROVED
11/18 |
| | Moved by Bruce Francis that the Board approve the final reading of policy HIC – Extra-Curricular Activities as provided in Enclosure 7 of the agenda.
Carried Unanimously | POLICY HIC FINAL
READING APPROVED
12/18 |
| A.9 | Moved by Blair Lowry that the Board approve the second reading of policy JBA – Public Interest Disclosure as provided in Enclosure 8 of the agenda.
Carried Unanimously | POLICY JBA SECOND
READING APPROVED
13/18 |
| | Moved by Jennifer Crowson that the Board approve the final reading of policy JBA – Public Interest Disclosure as provided in Enclosure 8 of the agenda.
Carried Unanimously | POLICY JBA FINAL
READING APPROVED
14/18 |
| A.10 | Moved by Jennifer Crowson that the Board approve the final reading of policy IED – Independent Student as provided in Enclosure 9 of the agenda.
Carried Unanimously | POLICY IED FINAL
READING APPROVED
15/18 |
| A.11 | Capital Plan postponed to February Board Meeting | |

DISCUSSION ITEMS

D.1 Board Photo

Discussion held to select Board photo.

D.2 Financial Report

Jason Miller, Director of Finance, shared the quarterly Financial Report for the period ending December 31, 2017.

D.3 Barnwell Re-Dedication Ceremony

The Barnwell School Re-Dedication Ceremony was discussed. The ceremony will take place on Thursday, February 1st, 2018 @ 1:00pm. Members of the Board that will be attending include: Marie Logan, Bruce Francis, Rick Anderson, Blair Lowry and Jennifer Crowson.

D.4 APEX Youth Awards

The 17th Annual APEX Youth Awards will take place on March 14, 2018 @ 6:00pm. The following Board member will be attending: Marie Logan, Bruce Francis, Rick Anderson, Blair Lowry and Jennifer Crowson.

INFORMATION ITEMS

I.1 Superintendent's Report

Wilco Tymensen, Superintendent - No written report

*Reminder of the February 15, 2018 Board School Tours to the following schools: Enchant Colony, Enchant School, Lomond Colony, Lomond School and Armada Colony.

I.2 Trustee/Committee Reports

I.2.1 Zone 6 ASBA Report

Wilco Tymensen shared the following Zone 6 Meeting update with the Board:

The ASBA Zone 6 General meeting took place on January 10th, 2018 at the Holy Spirit Regional Division Office. Agenda item and discussions were held on Telecommunications policy position, Zone 6 Budget approval and Cannabis presentation.

- The Cannabis presentation was aimed at helping school boards prepare for cannabis legalization.
- Cannabis legalization has the potential to renormalize smoking, increase exposure to secondhand smoke, and impact substance abuse prevention efforts.
- The presentation included a review of effective policies, practices and programs to prevent tobacco and cannabis use among youth.

I.2.2 Administrator's Meeting Report

Wilco Tymensen, Superintendent, reviewed the highlights of the January 9, 2018 Administrator's Meeting.

Highlights included:

- Dr. Kristopher Wells, Assistant Professor and Faculty Director with the institute for Sexual Minority Studies and Services, University of Alberta spoke on supporting sexual and gender minority youth
- Principals were asked to share *A School's Role in Keeping our Kids Safe* with all staff. The video was produced by the Sheldon Kennedy Foundation to equip ALL school staff with the information and competencies to recognize potential child abuse and know what to do if abuse is suspected.
- Administrators reflected on how Collaborative Team Meetings are progressing in their school and their role in this process. Administrators shared successes and celebrations along with areas of growth and action plans for the upcoming year.

I.2.3 Facilities Report

Bruce Francis, Facilities Committee Chair, proved a report to the Board on the work undertaken for the month of January 2018 within the Facilities Department and included the following highlights:

Capital projects

- Warner School
 - Substantial Completion expected to be the end of January
- DAF/WRM
 - Invitation to bid January 16, 2018
 - Facility Tour January 19, 2018
 - Bid Closing February 6, 2018
 - Notification to successful Bidder February 13, 2018
 - Start of Construction March 1, 2018
- 3 –Year Capital Plan
- Maintenance work over Christmas holidays included:
 - Major boiler component replacement in Vauxhall high school,
 - Boiler setup and calibration
 - Lighting replacement in gymnasiums,
 - HAZMAT abatement and duct cleaning,
 - Flooring installation,
 - Hydration station replacement and installation of new,
 - Completed the VFA audit and assessment of both Milk River schools

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided an update to the Board as follows:

- Ongoing budget planning

I.4 Associate Superintendent of Learner Services

Amber Darroch, Associate Superintendent of Learner Services - No Report

I.5 Associate Superintendent of Programs and Human Services Report

Anita Richardson, Associate Superintendent of Programs and Human Services, shared the following January 2018 with the Board:

- Student Engagement Team Meeting to be held on February 15, 2018
- FNMI School Meetings, with Lisa Sowinski, have been completed

Correspondence

No Discussion items came forward from the Correspondence as provided by Enclosure 13 of the agenda.

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.	Carried Unanimously	COMMITTEE 16/18
Moved by Blair Lowry that the meeting reconvene.	Carried Unanimously	RECONVENE 17/18

Moved by Bruce Francis that the meeting adjourn

Carried Unanimously

MEETING ADJOURNED
18/18

Marie Logan, Chair

Sheila Laqua, Executive Secretary