

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, June 20th, 2017 beginning at 2:00p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Derek Baron, Jennifer Crowson, Rick Anderson, Terry Michaelis

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learning Services
Anita Richardson, Associate Superintendent of Programs and Human Services
Nikki Jamieson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

- A.1 Moved by Bruce Francis that the Board approve the agenda with the following additions: AGENDA APPROVED
68/17
- A.9 Change in IMR Calendar Carried Unanimously
- A.2 Moved by Derek Baron that the Board approve the *Minutes of the Regular Board Meeting, held Tuesday, May 16th, 2017* as provided by Enclosure 1 of the agenda. BOARD MEETING
MINUTES APPROVED
69/17
- Carried Unanimously
- A.3 Moved by Jennifer Crowson that the Board approve the *June 2017 Payment of Accounts report* in the amount of \$3,059,704.98 provided in Enclosure 2 of the agenda. PAYMENT OF ACCOUNT
APPROVED
70/17
- Carried Unanimously
- A.4 Moved by Bruce Francis that the Board approve the second reading of *Policy JG – Community Use of Facilities* as provided by Enclosure 3 of the agenda. POLICY JG SECOND
READING APPROVED
71/17
- Carried Unanimously
- Moved by Derek Baron that the Board approved the final reading of Policy JG – Community Use of Facilities as provided by Enclosure 3 of the agenda. POLICY JG FINAL
READING APPROVED
72/17
- Carried Unanimously
- A.5 Moved by Rick Anderson that the Board approve the first reading of *Policy HIAE – Fees* as provided by Enclosure 4 of the agenda. POLICY HIAE FIRST
READING APPROVED
73/17
- Bruce Francis, Derek Baron & Terry Michaelis - opposed
- Carried
- A.6 Moved by Blair Lowry that the Board approve the second reading of *Policy GDB – School Support Staff* as provided by Enclosure 5 of the agenda. POLICY GDB SECOND
READING APPROVED
74/17
- Carried Unanimously
- Moved by Derek Baron that the Board approved the final reading of Policy GDB – School Support Staff as provided by Enclosure 5 of the agenda. POLICY GDB FINAL
READING APPROVED
75/17
- Carried Unanimously

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| A.7 | Moved by Bruce Francis that the Board approve the <u>2018-2019 Jurisdiction Calendar</u> as provided by Enclosure 6 of the agenda. | 2018-2019
JURISDICTIONAL
CALENDAR APPROVED
76/17 |
| | Carried Unanimously | |
| A.8 | Moved by Bruce Francis that the Board approve the budget 2017-2018 budget. | BUDGET APPROVED
77/17 |
| | Carried Unanimously | |
| A.9 | Moved by Bruce Francis that the Board approve the changes to the IMR calendar to coincide with the divisional calendar. | CHANGES TO IMR
CALENDAR APPROVED
78/17 |
| | Carried Unanimously | |

Special Meeting Date for Second & Final Reading of Policy HIAE – Fees – June 27 @ 1:00am

DISCUSSION ITEMS

D.1 Quarterly Financial Report

Jason Miller, Director of Finance presented the quarterly financial report, for the period ending May 31, 2017.

D.2 Letter to Minister – Re: ARPDC

The Board opted to draft a letter to the Minister showing support for ARPDC (Alberta Regional Professional Development Consortia) in light of a key stakeholder withdrawing their support. The Board believes that a collaborative response to professional development enhances opportunities for all stakeholders and is a cost effective way to approach professional development.

INFORMATION ITEMS

I.1 Superintendent's Report

Wilco Tymensen's June report to the Board included the following:

Educational Leadership and Student Welfare

- Dialogue between schools and division office are ongoing. Conversations/topics typically focus on processes that ensure student safety and well-being, financial management, instructional leadership, and legal matters such as informal and formal complaints. This month they also included budgeting, staffing, facility use, off-campus excursions, and Alberta Education requirements.
- Attended the Alberta School Board Association annual Spring General Meeting
- Met with ATA representation related to the "Classroom Improvement Fund" stemming from the recently ratified provincial Memorandum of Agreement
- Continue to write monthly articles for the Lethbridge Herald. June's article addressed bullying

Personnel Management

- Some 25 teacher evaluations were completed this year by senior leadership as well as thirteen principal evaluations and reappointments
- Interviews for new school principals have also been undertaken for Colonies, Dr. Hamman, and W.R. Myers
- CASS meeting to discuss assignable time

Policy and Strategic Planning

- With the proclamation of of Bill 1: An Act to Reduce School Fees, a jurisdiction policy was development. The policy will be submitted to the Minister for formal approval by June 30, 2017 as per the regulation along with a comprehensive fee schedule for the 2017-2018 school year.
- The senior administrative leadership team met to discuss the jurisdiction's strategic and operational priorities

Fiscal Responsibility, Organizational Leadership and Management

- Preparation for ATA Collective Bargaining regarding local table matters is ongoing. Notice to commence bargaining will occur by July 23, and the first meeting will occur prior to August 23, 2017.
- DAF/WRM modernization meetings are ongoing

- Budget 2017 work is ongoing.
- AB ED Nutrition Grant submission has been submitted. Central and Chamberlain schools will have a universal lunch program for the 2017-2018 school year
- Attended the Ministries “assurance model consultation” which reviewed the current provincial accountability pillar model and allowed participants to provide input and recommendations as the government transitions to an assurance model

Communications and Community Relations

- A number of meetings and celebrations were attended over the last month. These include but are not limited to
 - Admin Meeting
 - Staff meeting
 - School Graduations (e.g. W.R. Myers, Taber Mennonite School)
 - Council of School Council meeting
 - CASSIX and Pre-CASS HR meetings
 - Attendance at staff retirement celebrations
 - Board tour to four (4) colony schools: Goldspring, Miltow, Elmspring, and Bluegrass

I.2 Trustee/Committee Reports

I.2.1 Zone 6 ASBA Report

Marie Logan, Zone 6 representative, shared information from the last Zone Meeting. Highlights included:

- Discussion about the ASBA Spring General Meeting in Red Deer.
- New ASBA Vice-President – Sheldon Ball
- The next general meeting will be held on September 13th, 2017

I.2.2 Administrator’s Meeting Report

Jennifer Crowson reviewed the highlights of the June 13th, 2017 Administrator’s meeting. [Click here](#) to review the entire meeting summary.

I.2.3 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a report to the Board on the work undertaken during the past month within the Facilities Department and included the following highlights:

Capital Project

- Barnwell School – Continued progress with construction complete for the return of students for the 2017-2018 school year
- Warner School – Construction and renovated space is progressing well. Estimated completion date is set for December
- D.A. Ferguson Middle School Phasing Options

Soccer Post Anchors - Following some research and a few trials, anchors were designed by Horizon staff and manufactured by a local welding organization.

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided an update to the Board as follows:

- Working on updating Horizon’s budget
- Working with school administrators on completing Fee Schedules
- Returning officer for upcoming election

I.4 Associate Superintendent of Learning

Amber Darroch, Associate Superintendent of Learning shared the following June 2017 update with the Board

- Working on projects for the upcoming school year
- Host Families are needed for International Students – 12 from Brazil, 3 from Japan and 1 from Spain
 - Information for host families is linked to the banner of our website right now and Terri-Lynn Duncan can answer questions potential host may have.
- Technology – 5 schools being Evergreened

I.5 Associate Superintendent of Programs and Human Services Report

Anita Richardson, Associate Superintendent of Programs and Human Services, shared the following April 2017 update with the Board.

Human Resources

- 2018-2019 Calendar reviewed at June 13 Admin meeting and ready for Board review
- 52 ATA staffing changes so far this spring; will be about 25 Support staff changes

Leadership Practices

- All teacher evaluations for probationary teachers are complete for 2016-2017 and contracts have been sent to those who are returning
- Supporting Principals working with the new 907 and 1200 guidelines
- Will be sitting on the Career Transitions Board Executive as Vice Chair for 2017-2018

Stakeholder Engagement

- Completed selection for the ENMAX Scholarship

First Nations, Metis, Inuit

- Received the ATA Walking Together Train the Trainer training to present: The Blanket Exercise, History and Legacy of Residential Schools, and Learning Pebbles. This training will help attendees support teachers implement FNMI foundational knowledge. 4 other Horizon Employees attended.
- Joined the SAPDC First Nations, Metis, and Inuit Advisory Committee
- As a result of Lisa Sowinski being approached by community members, Horizon School Division is hosting an event at Confederation Park for National Aboriginal Day, June 21, 2017, 2 – 9:30 pm. We welcome the board to attend. Funding received from the Town of Taber and MD of Taber in addition to several businesses in town and many Aboriginal families.

August 29 – Next Board Meeting

Correspondence

No Discussion items came forward from the Correspondence as provided by Enclosure 9 of the agenda.

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.

Carried Unanimously

COMMITTEE
79/17

Moved by Derek Baron that the meeting reconvene.

Carried Unanimously

RECONVENE
80/17

Moved by Rick Anderson that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
81/17

Marie Logan, Chair

Sheila Laqua, Executive Secretary