

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, August 30, 2016 beginning at 12:40p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Jennifer Crowson, Rick Anderson, Derek Baron, Terry Michaelis

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs, & Human Services
Amber Darroch, Associate Superintendent of Curriculum & Instruction
Nikki Jamieson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

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| A.2 | Moved by Blair Lowry that the Board approve the <u>Minutes of the Regular Board Meeting held Tuesday, June 21, 2016</u> , as provided in Enclosure 1 of the agenda.
Carried Unanimously | BOARD MEETING
MINUTES APPROVED
93/16 |
| A.3 | Moved by Jennifer Crowson that the Board approve <u>the Minutes of the Special Board Meeting held Thursday, June 30, 2016</u> , as provided in Enclosure 2 of the agenda.
Carried Unanimously | SPECIAL BOARD
MEETING MINUTES
APPROVED
94/16 |
| A.4 | Moved by Terry Michaelis that the Board approve the <u>July/August 2016 Payment of Accounts Report</u> in the amount of \$10,347,186.64 as provided in Enclosure 3 of the agenda.
Carried Unanimously | PAYMENT OF
ACCOUNTS REPORT
APPROVED
95/16 |
| A.5 | Moved by the following that the Board approve <u>the Locally Developed Courses</u> as provided in Enclosure 4 of the agenda

Terry Michaelis moved that the Board approve the locally developed high school course <i>Chamber Ensemble 15/25/35</i> acquired from Calgary Board of Education from September 1, 2016 to August 31, 2020.
Carried Unanimously | LOCALLY DEVELOPED
COURSE CHAMBER
ENSEMBLE APPROVED
96/16 |
| | Rick Anderson moved that the Board approve the locally developed high school course <i>Film Studies 15/25/35</i> acquired from Calgary Board of Education from September 1, 2016 to August 31, 2017.
Carried Unanimously | LOCALLY DEVELOPED
COURSE FILM STUDIES
APPROVED
97/16 |
| | Derek Baron moved that the Board approve the locally developed high school course <i>Instrumental Jazz 15/25/35</i> acquired from Calgary Board of Education from September 1, 2016 to August 31, 2017.
Carried Unanimously | LOCALLY DEVELOPED
COURSE
INSTRUMENTAL JAZZ
APPROVED
98/16 |

Jennifer Crowson moved that the Board approve the locally developed high school course *Reading 15/25* acquired from Calgary Board of Education from September 1, 2016 to August 31, 2020.

Carried Unanimously

LOCALLY DEVELOPED
COURSE READING
APPROVED
99/16

Blair Lowry moved that the Board approve the locally developed high school course *Forensic Science 35* acquired from Pembina Hills School District #7 from September 1, 2016 to August 31, 2020.

Carried Unanimously

LOCALLY DEVELOPED
COURSE FORENSIC
SCIENCE APPROVED
100/16

Bruce Francis moved that the Board approve the locally developed high school course *Religious Studies New Testament 35* acquired from Westwind School Division from September 1, 2016 to August 31, 2020.

Carried Unanimously

LOCALLY DEVELOPED
COURSE RELIGIOUS
STUDIES NEW
TESTAMENT 35
APPROVED
101/16

DISCUSSION ITEMS

D.1 2017 – 2018 School Calendar – DRAFT

Amber Darroch, Associate Superintendent of Curriculum and Instruction presented the draft 2017-2018 school year calendar. Amber will be present the draft calendar to school administrators at the September 13, 2015 administrators meeting and asking principals to gather school council and staff feedback. The calendar will be brought back to the Board for final approval at the November Board meeting.

D.2 – Board Meeting Dates (addition)

The following *tentative* dates have been set for the 2016-2017 Board meetings:

September 20, 2016	February 28, 2017
October 18, 2016	March 21, 2017
November 15, 2016	April 25, 2017
November 29, 2016 – Budget Meeting	May 16, 2017
December 20, 2016	June 20, 2017
January 17, 2017	

INFORMATION ITEMS

I.1 Superintendent’s Progress Report

Wilco Tymensen presented a brief verbal report to the Board including:

- Bi-weekly meetings were held over the summer months for the DAF/WRM Modernization
 - RFP and construction to start within the next 6 month
 - Draft Floor plan and exterior architectural drawings should be available to the public within the next couple of weeks
- Several new teachers and support staff have been hired over the summer months
- Staff have been in the schools preparing for school start-up
- Provincial ATA Negotiations are moving forward

I.2 Trustee Committee Reports

I.2.1 Zone 6 ASBA Report

Marie Logan, Zone 6 Representative reported that the next Zone 6 meeting will take place on Wednesday, September 14, 2016 at the Holy Spirit School Division in Lethbridge. This meeting will include a session on principles of parliamentary procedures to enhance the effectiveness of governance at local Board tables. The meeting will be facilitated by Kevin Feehan.

I.2.2 Facilities Committee Report – Derek Baron

Derek Baron, Facilities Committee Chair, provided a report to the Board on the work undertaken during the past month within the Facilities Department.

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided the following update to the Board:

- Busy summer with the Facilities Department
- Worked with Jason, Director of Finance, preparing KEV, the new School Cash Accounting system
- Modifications were made to chartered accounts and budgeting processes in order to expedite the budget process for schools.
- Year end is August 31, 2016

I.4 Associate Superintendent of Programs, Services and Human Resources Report

Clark Bosch's August report to the Board included the following information:

- A total of 70 teaching position have been filled within the Division
 - 28 probationary teachers require 2 evaluations, one from the Principal and one from Division Office
 - 7 temporary teachers
- **New Principals for 2016-17:**
 - Rebecca Edwards - L.T. Westlake School Principal
 - Barb Arend – Erle Rivers High School
 - Travis Magierowski – Lomond School
- **New Division Office Staffing:**
 - Andra Johnson – Early Childhood Supervisor
 - Angela Miller – Clinical Team Leader
 - Sharon Skretting – Assessment Coach
 - Sheila Laqua – Executive Secretary to the Superintendent and Board of Trustees
 - Jillian Ankutowicz - Speech Language Pathologist – part-time

I.5 Associate Superintendent of Curriculum and Instruction Report

Amber Darroch's report to the Board included the following:

- Horizon Induction Program was held on August 25 & 26, 2016
 - 21 new teachers attended the program
 - First teaching experience for 7 of the teachers
- Launch of Grade Book & Report Card Program pilot (Student's Achieve)
 - This is a landmark program for Horizon which is based on best practice
 - Sharon Skretting will be working with the schools to help with the smooth transition of the program to all schools involved which will also include an online help support. Sharon has also been working on an on-line program called "Horizon University".
- Technology
 - The tech department has been working hard over the summer months to Evergreen all of the schools
 - All schools now have wireless accessibility with access points throughout the school in order to achieve the same standard of connectivity
 - 70 projectors installed over the summer

Correspondence

2 items of discussion came forward from Correspondence as provided in Enclosure #6 of the agenda.

- Jennifer Crowson brought forward the conversation regarding nutrition within the schools stemming from the July 21 MD of Taber meeting.

- Amber Darroch updated the Board on the Student Learning Assessments (SLA) which replaces the grade 3 P.A.T. For the current 2016-17 school year the Province selected 20 school jurisdictions to participate. Horizon School Division was not selected to be part of the pilot. Horizon's grade 3 students will not be partaking in any provincial assessment.

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE
102/16

Moved by Jennifer Crowson that the meeting reconvene.

Carried Unanimously

RECONVENE
103/16

Moved by Rick Anderson that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
104/16

Marie Logan, Chair

Sheila Laqua, Secretary