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| School: | Date: | Date Reviewed by Committee |
| Room: | Checked By: |  |

Priority Index: 1. Imminent Danger 2. Serious 3. Minor 4. Acceptable 5. Not Applicable

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| **SECTION A – SLIPS, TRIPS & FALLS** | **YES** | **NO** | **NA** | **PRIORITY** | **COMMENT** |
| Walkways are clear of tripping hazards. |  |  |  |  |  |
| Cords (phone/electrical) are secured out of aisles and work areas. |  |  |  |  |  |
| Plumbing and fixtures are in good repair. (no water leaks, faucets function as expected, sinks drain) |  |  |  |  |  |
| Storage racks and containers are sufficient for the equipment in the facility. (Weight plates are stacked neatly, resistance bands and other small items are put away and not piled in a corner etc.) |  |  |  |  |  |
| Workout stations have sufficient space to comfortably perform the intended activity. |  |  |  |  |  |
| Flooring is level and in good repair. (no broken or loose tiles, carpet snags, gouges in vinyl etc.) |  |  |  |  |  |
| Cleaning supplies (brooms, mops, paper towel etc.) are available for cleaning up spills. |  |  |  |  |  |
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| **SECTION B – FALLING OBJECTS** |  |  |  |  |  |
| Light covers are not broken. |  |  |  |  |  |
| Nothing is attached to or hung from ceilings that if it fell could cause injury. |  |  |  |  |  |
| Shelving that stands higher than three feet above the floor is secured to the walls. |  |  |  |  |  |
| Items greater than 25 pounds can be easily reached without a step ladder. |  |  |  |  |  |
| Items that are prone to tip or roll are not stored above shoulder height. |  |  |  |  |  |
| Shelves are not overloaded (Look for shelves bowed in the middle, items stacked on top of other items.) |  |  |  |  |  |
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| **SECTION C - ELECTRICAL** |  |  |  |  |  |
| Electrical cords are in good repair. (not frayed, housing not cracked, all prongs in place.) |  |  |  |  |  |
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| Extension cords that are in use do not become warm. If extension cords extend more than 25 feet or are used in a constant fashion consult maintenance to determine if 14 gauge wire should be used.. |  |  |  |  |  |
| Power bars are CSA approved. |  |  |  |  |  |
| Power outlets have cover plates in place. |  |  |  |  |  |
| Switches and lights work as expected. |  |  |  |  |  |
| Treadmills should not be plugged in using an extension cord. If an extension cord must be used, it has a grounding prong and is no less than 14 gauge wire. |  |  |  |  |  |
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| **SECTION D – FIRE PREVENTION** |  |  |  |  |  |
| Equipment is shut off at the end of the day and when not supervised? |  |  |  |  |  |
| Exits are free from obstruction. |  |  |  |  |  |
| You know where the nearest fire alarm is located. |  |  |  |  |  |
| You are aware of the nearest fire extinguisher. |  |  |  |  |  |
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| **SECTION E – FIRST AID & EMERGENCY RESPONSE** |  |  |  |  |  |
| A first aid kit is reasonably close. |  |  |  |  |  |
| Proper signage indicating the location of the first aid kit is in place. |  |  |  |  |  |
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| **SECTION F - EQUIPMENT** |  |  |  |  |  |
| All weigh bars have collars. |  |  |  |  |  |
| Cables on machines are in good repair. |  |  |  |  |  |
| All connections (nuts, bolts, rivets, welds) are tight and secure. |  |  |  |  |  |
| Signage demonstrating proper usage of equipment is in place. |  |  |  |  |  |
| Paper towels and surface cleaning product is available. |  |  |  |  |  |
| Equipment has been checked to ensure it is working as intended. |  |  |  |  |  |
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| **SECTION G - OTHER** |  |  |  |  |  |
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